

TETON COUNTY, WYOMING
INTEGRATED SOLID WASTE AND RECYCLING
CHARGE ACCOUNT APPLICATION/CC ON FILE

Name of Company: _____

Person Guaranteeing Account: _____

Mailing Address: _____

Physical Address: _____

Business Phone: _____ Cell Phone: _____

email: _____

Your credit limit is the monthly maximum amount that can be charged to your account. To establish your charge account and credit limit with Teton County, you must provide one of the following: (See page two for more information.)

- Check
- Payment Bond
- Letter of Credit

CREDIT CARD ON FILE ACCOUNT

Please fill out the above account information in its entirety

- VISA
- MASTERCARD
- DISCOVER

Credit Card Number: _____

Expiration Date: _____ Name on Card: _____

ACKNOWLEDGEMENT

I certify that the above information is true and correct to the best of my knowledge and belief.

Charge Account Only: The undersigned also acknowledges that the Teton County Integrated Solid Waste and Recycling Charge Account deferred payment to be extended will be accumulated over a period of one (1) month and payment of such charges will be made within **thirty (30)** days from the date of the monthly statement. Late payments are subject to a credit service charge in the monthly amount of 1.5% (18% per annum).

Signature of Applicant: _____ Date: _____

I have read and understand the Teton County ISWR Payment Policy Initials: _____

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Office Use Only:

Credit Limit (security amount):

Approved By: _____ Date: _____

Rejected By: _____ Date: _____

Reason for Non-Approval:

INFORMATION ON CHARGE ACCOUNT SECURITY DEPOSITS OPTIONS

To establish a charge account with Teton County you must provide one of the following with your application.

1. **Check** – You may issue a check to Teton County ISWR to establish your line of credit. The Teton County Treasurer will deposit the check in a non-interest-bearing account as surety of payment. When you cancel the account at a future date, a check will be issued in the amount of the deposit if your account is paid in full. Please provide a check in the amount of your desired line of credit.

2. **Bond Deposit** – There are quite a few accredited bonding agencies that will issue bonds. The bond is to be submitted with the application with all acknowledgements and corporate seal affixed. The Teton County Treasurer will hold the original bond until the account is cancelled, at which time the bond will be returned to you with a letter of release as long as the account is paid in full.

3. **Letter of Credit** – A Letter of Credit from your financial institution is acceptable. The letter must be made payable to Teton County Treasurer and automatically renew every year the account is open. The Teton County Treasurer will hold the original until the account is cancelled, at which time the letter will be returned to you with a letter of release, as long as the account is paid in full.

**Deliver completed account application and security deposit to:
Teton County Integrated Solid Waste and Recycling
3270 S. Adams Canyon Road
PO Box 9088
Jackson WY 83002-9088
Ph: 307-733-7678
Fax: 307-733-7616**

Every customer who establishes a Charge Account enters into a formal agreement for services and disposal fees provided by Teton County Integrated Solid Waste and Recycling. After authorization of the agreement has been approved and a security deposit received, your account will be established.

TETON COUNTY INTEGRATED SOLID WASTE AND RECYCLING PAYMENT POLICY

- Teton County Integrated Solid Waste and Recycling (ISWR) accepts cash, checks, credit cards (Visa, Master Card and Discover) and charges to an established Teton County charge account. We do NOT accept American Express. You may make payments over the phone.
- Charge accounts may be established for customers who frequently use the ISWR facilities or have a cardboard recycling account. An application form and a security deposit in the form of a check, letter of credit, or payment bond are required.
- Statements for charge accounts are sent out monthly on or about the first of the month for the preceding month's business.
- Payment of the total amount billed must be received no later than 30 days from the date of the monthly statement.
- All charge accounts are subject to a 1.5% credit service charge for non-payment received after 30 days of the current billing cycle. This charge continues to be assessed monthly until payment is received in full.
- Accounts 30 days past due will be placed on a "Cash Only" basis at all ISWR facilities for services including waste disposal, shredding, e-waste and hazardous waste.
- For Corrugated Cardboard Recycling Customers – Once an account becomes "Cash Only," corrugated cardboard pickup service will be suspended until the entire balance is paid in full, including credit service charges.
- Charging privileges may be denied if a charge account becomes 30 days overdue. At 90 days overdue, if there is no resolution with the account holder, the security deposit will be used to settle the account, and the account will be closed.
- If a check is returned from the bank for Insufficient Funds (NSF), a \$25.00 service charge per check will be added to the costs. Insufficiently funded checks must be redeemed with cash, cashier's check or a money order.
- Charging privileges will be reinstated once the account is in good standing.
- Mail checks to: Teton County Integrated Solid Waste and Recycling, PO Box 9088, Jackson, WY 83002. **Transfer Station payments must include the account number.** Please do not combine payments for the Transfer Station and Recycling Center.
- Payments sent to an incorrect County address may be delayed in posting and could incur credit service charges. The correct mailing address can be found on your monthly statement.
- Billing discrepancies shall be reported to ISWR within 30 days of receipt of bill.