

Final Budget

Teton County Weed & Pest Control District	
Budget Hearing Information	
7575 South US Highway 89	Location: District Office
Jackson, WY 83001	Date: 6/29/2018
307-733-8419	Time: 12:00pm
Teton County	Budget Prepared by: Erika Edmiston

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Teton County Weed & Pest Control District is a special district political subdivision of the State of Wyoming established under W.S 11-5-101 to 303.

The 2018-2019 FY Budget for Teton County Weed and Pest Control District assumes that one mill will raise \$1,713,403.00. The total tax requirement for the District is \$1,713,403.00 which is estimated to be a 1.000 mill. This is a tax requirement increase over last year and is substantially less than the full authorization of two mills as allowed by statute. This level of funding will allow for normal operations.

The District is authorized by statute to spend up to one mill for general weed and pest control activities. On July 1, 1990 the Special Weed Management Act went into effect authorizing a second mill for the special management programs and for the control of leafy spurge. The District has not elected to establish a Special Management Program at this time.

The District will maintain a total for cash and investments on hand of \$400,000.00 to ensure that there will be sufficient funds at the end of the fiscal year to continue District operations until tax money is received, provide emergency funding, and protect against property tax collection shortfalls. The District does not have any reserve accounts at this time. Additional revenue from the increase in mill levy for this budget year will be utilized to pay extra down on the lease on the property at 7575 South US Highway 89.

S-B RESERVE DESCRIPTION

NA - The District current does not have a reserve account at this time

S-C

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week?
John Becker	2020	<input checked="" type="checkbox"/> Yes
Mary Cernicek	2018	<p>If Yes, enter</p> <p>Address of office: 7575 South US Highway 89</p> <p>City, State, Zip: Jackson, WY 83001</p> <p>Phone Number: 307-733-8419</p> <p>Hours Open: Tuesday-Friday 8am-5pm (summer); 8am-4pm (winter)</p>
Kasey Mateosky	2018	
Lorin Wilson	2020	
Bryan Johnson	2018	

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

FINAL BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,986,159	\$1,839,572	\$2,080,500	\$2,143,903
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,579,150	\$2,360,810	\$2,480,500	\$2,543,903
S-5	<i>Amount requested from County Commissioners</i>	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-7	Operating Revenues	\$303,380	\$250,000	\$260,000	\$260,000
S-8	Tax levy (From the County Treasurer)	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403
S-9	Government Support	\$58,589	\$0	\$0	\$0
S-10	Grants	\$134,510	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$30,218	\$13,000	\$20,500	\$20,500
S-13	Other Forecasted Revenue	\$166,497	\$140,000	\$150,000	\$150,000

S-14	Total Revenue	\$2,057,912	\$1,839,572	\$2,080,500	\$2,143,903
FY 7/1/18-6/30/19		Teton County Weed & Pest Control District			

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-15	Capital Outlay	\$67,028	\$30,000	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$219,453	\$208,479	\$220,895	\$220,895
S-18	Operations	\$1,373,959	\$1,249,926	\$1,507,960	\$1,571,363
S-19	Indirect Costs	\$325,719	\$351,167	\$351,645	\$351,645

S-20	Total Expenditures	\$1,986,159	\$1,839,572	\$2,080,500	\$2,143,903
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DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$521,238	\$521,238	\$400,000	\$400,000

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 7575 South US Highway 89
Jackson, WY 83001

PREPARED BY: Erika Edmiston

DISTRICT PHONE: 307-733-8419

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$1,364,718	\$1,436,572	\$1,650,000	\$1,713,403
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) <u>Teton Conservation Dis</u>	\$58,589	\$0	\$0	
R-2.5	Total Government Support	\$58,589	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$303,380	\$250,000	\$260,000	\$260,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$303,380	\$250,000	\$260,000	\$260,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$7,500			
R-4.3	Grants from State Agencies	\$127,010			
R-4.4	Total Grants	\$134,510	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$445	\$1,000	\$500	\$500
R-5.2	Other: Specify <u>Private grants/rentals</u>	\$29,773	\$12,000	\$20,000	\$20,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$30,218	\$13,000	\$20,500	\$20,500
R-5.5	Total Forecasted Revenue	\$526,697	\$263,000	\$280,500	\$280,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.	\$144,636	\$135,000	\$150,000	\$150,000
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Sale of fixed assets</u>	\$14,601	\$5,000	\$0	
R-6.4	<u>WYDOT easement reimbursement</u>	\$7,260	\$0	\$0	
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$166,497	\$140,000	\$150,000	\$150,000

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$67,028	\$30,000	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$67,028	\$30,000	\$0	\$0

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$95,129	\$97,507	\$99,945	\$99,945
E-2.2	Secretary				
E-2.3	Clerical	\$35,875	\$36,772	\$38,750	\$38,750
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$560	\$5,000	\$5,000	\$5,000
E-3.2	Mileage	\$808	\$1,200	\$1,200	\$1,200
E-3.3	Other (Specify)				
E-3.4	General	\$2,777	\$2,500	\$2,500	\$2,500
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$3,617	\$2,000	\$10,000	\$10,000
E-4.2	Accounting/Auditing	\$11,594	\$13,000	\$13,000	\$13,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$7,090	\$7,500	\$7,500	\$7,500
E-5.2	Office equipment, rent & repair	\$29,638	\$15,000	\$15,000	\$15,000
E-5.3	Education	\$21,106	\$20,000	\$20,000	\$20,000
E-5.4	Registrations	\$11,259	\$8,000	\$8,000	\$8,000
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$219,453	\$208,479	\$220,895	\$220,895

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$705,903	\$685,000	\$665,000	\$665,000
E-7.2	Service Contracts		\$0	\$20,000	\$50,000	\$50,000
E-7.3	Other (Specify)					
E-7.4	Safety/Protection		\$12,669	\$15,000	\$15,000	\$15,000
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage		\$545	\$500	\$500	\$500
E-8.2	Other (Specify)					
E-8.3	Travel		\$12,709	\$20,000	\$20,000	\$20,000
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Repairs/Maintenance		\$18,194	\$25,000	\$25,000	\$25,000
E-9.2	Shop/Lab Supplies		\$5,206	\$15,000	\$15,000	\$15,000
E-9.3	Phones		\$12,499	\$13,000	\$13,000	\$13,000
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	COG - Chemicals/Produc		\$157,262	\$140,000	\$140,000	\$140,000
E-10.2	COG - Other		\$9,786	\$8,000	\$8,000	\$8,000
E-10.3	Special Programs		\$28,291	\$40,000	\$50,000	\$50,000
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Equipment Rental		\$0	\$0	\$0	
E-11.2	Grant Expense		\$71,473	\$0	\$0	
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Facilities		\$1,602	\$27,500	\$27,500	\$27,500
E-12.2	Lease Payments		\$328,327	\$225,926	\$463,960	\$527,363
E-12.3	Utilities		\$9,493	\$15,000	\$15,000	\$15,000
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$1,373,959	\$1,249,926	\$1,507,960	\$1,571,363

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Teton County Weed & Pest Control District

FYE 6/30/2019

INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$8,234	\$9,000	\$9,000	\$9,000
E-14.2	Buildings and vehicles		\$15,140	\$15,000	\$15,000	\$15,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$51,063	\$51,235	\$49,154	\$49,154
E-15.2	Workers Compensation		\$13,165	\$11,982	\$16,213	\$16,213
E-15.3	Unemployment Taxes		\$2,926	\$3,049	\$4,161	\$4,161
E-15.4	Retirement		\$91,099	\$94,202	\$85,636	\$85,636
E-15.5	Health Insurance		\$132,150	\$155,000	\$161,000	\$161,000
E-15.6	Other (Specify)					
E-15.7	Medicare		\$11,942	\$11,699	\$11,481	\$11,481
E-15.8	_____					
E-15.9	_____					
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$325,719	\$351,167	\$351,645	\$351,645

DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Teton County Weed & Pest Control District

FYE 6/30/2019

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$379,639	\$379,639	\$300,000	\$300,000
C-1.2	Savings and Investments Account Balance	\$141,599	\$141,599	\$100,000	\$100,000
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$521,238	\$521,238	\$400,000	\$400,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$521,238	\$521,238	\$400,000	\$400,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017	2017-2018	2018-2019	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0