



Clerk of District Court

June 2017

Volume 1, Issue 2

CLERK'S NOTES

SPECIAL EDITION REGARDING JULY 1st UPDATES

Clerk of District Court
Annual
Staff Workshop

Wed. July 26th
7am—10am

We will have limited
office coverage
during this time.

We appreciate you
holding all non-urgent
matters until after
10am that day.

**Please contact our
office with any
questions at
733-2533
or
asutton@tetonwyo.org**

NEXT CLERK'S NOTES
EXPECTED
FALL 2017

NEW: The Teton County District Court Filing Fee will be \$110 EFFECTIVE JULY 1, 2017

This is due to the court automation fee increase from \$10 to \$25 (W.S.S. 5-3-206 as of 7/1).
Visit our website www.tetonwyo.org/codc for a complete updated filing fee rate chart.

NEW: Our Office will send in Adoption Decrees and Reports EFFECTIVE JULY 1, 2017

***Please submit the Report of Adoption with your sections completed when you
submit the proposed Decree of Adoption.***

It was brought to our attention by the WY State Registrar of Vital Records at a recent meeting that they do not always receive a Report of Adoption as required in W.S.S. 35-1-416(a). The State Registrar's Office reviewed that W.S.S. 35-1-41(c) requires the Clerk of District Court to forward Decrees and Reports of Adoption to the State Registrar. Past practice had been that attorneys were responsible for forwarding the records.

Public vs. Sealed Records REMINDER

Our office allows or limits public access to cases and pleadings according to Rules 1 thru 17 of the WY Court Rules Governing Access to Public Records (RGAPR), the WY Rules Governing Redaction (RGR), specific Court Orders and applicable statutes in each case. Very few access restrictions happen automatically absent a specific process required by the RGAPR, RGR, and/or Court Orders issued in the case.

**Per our request, the WY Supreme Court recently made the
Confidential Information Form template in the Rules
Governing Access to Public Records available online at:**

[http://www.courts.state.wy.us/Documents/Forms/Other/
State_of_Wyoming_Confidential_Information_Form.pdf](http://www.courts.state.wy.us/Documents/Forms/Other/State_of_Wyoming_Confidential_Information_Form.pdf)

Have You Checked Out Our Website Recently?

www.tetonwyo.org/codc