

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)	
Budget Hearing Information	
P.O. Box 3584	Location: Online- social distancing
Jackson, WY 83001	Date: 5/15/2021
307 733 6759	Time: various
Teton County	Budget Prepared by: Keith Soper

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The West Gros Ventre Butte Water District, serves the Bar Y and Gros Ventre West subdivisions. The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system. Assessments are collected from district members to pay for all operations, testing, quality assurances and other items required by state and federal requirements. Assessments are also used to pay off the debt that has been incurred for major enhancements, such as new wells, storage tank, and system upgrades.

Beginning in November 2020 all assessments will be collect via tax levy rather than a portion collected by direct assessment sent to property owners. Assessments are increased in 2020 to address the additional cost associated with maintenance and repairs of the system.

In November 2019 the district obtained a \$150,000 construction loan (line of credit) for two projects, pressure reducing valves and water meters for lots. The first project was replacing three pressure reducing valves. This project was completed in June 2020 and the cost was \$73,707 with \$1000 held pending cleanup. This was paid with a \$73,707 draw on the line of credit. In September 2020 another draw for \$15,000 was made for Water meter project parts and installation. In the spring of 2021 the district plans to continue with the meter project and hopes to install 9-11 meters. When the meter installations are completed we will draw up to the total funds available from the Construction loan.

In 2021 following discussions with the Wy Dept of Audit it was decided that the construction loan draws would be reported in section C-1.4.

**S-B RESERVE DESCRIPTION**

The budget operates on the principle of maintaining a cash balance to address all maintenance and repairs required of the system.

**S-C**

Names of Board Members	Date of End of Term	
Andy Lang	11/8/22	Does the district have regular office hours exceeding 20 hours per week? <span style="float: right; border: 1px solid black; padding: 2px;">No</span>
David Hansen	11/8/22	
Joseph Ban	11/5/24	
Stephen Robertson	11/5/24	
Keith Soper	11/5/24	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes/No

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

#N/A

\$65,000

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-1 Total Budgeted Expenditures	\$134,963	\$100,405	\$182,874	\$182,874
S-2 Total Principal to Pay on Debt	\$0	\$0	\$20,000	\$20,000
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$177,587	\$202,832	\$212,537	\$212,537
S-5 Amount requested from County Commissioners	\$19,834	\$75,695	\$79,644	\$79,644
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-7 Operating Revenues	\$30,995	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$19,834	\$75,695	\$79,644	\$79,644
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treasurer)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$784	\$1,137	\$1,600	\$1,600
S-13 Other Forecasted Revenues	\$0	\$0	\$10,000	\$10,000
S-14 Total Revenue	\$51,613	\$76,832	\$91,244	\$91,244

FY 7/1/y-6/30/y West Gros Ventre Butte Water District (Gros Ventre West, Bar Y Estates)

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$756	\$4,024	\$8,024	\$8,024
S-17 Administration	\$293	\$804	\$1,750	\$1,750
S-18 Operations	\$130,334	\$91,557	\$169,200	\$169,200
S-19 Indirect Costs	\$3,564	\$3,900	\$3,900	\$3,900
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$134,963	\$100,405	\$182,874	\$182,874

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-21 Principal Paid on Debt	\$0	\$0	\$20,000	\$20,000

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	#N/A
S-22 TOTAL GENERAL FUNDS	\$125,974	\$125,974	\$121,293	\$121,293
<b>Summary of Reserve Funds</b>				
S-23 Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$0	\$0	\$0	\$0
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>				
S-27 Amount to be added	\$0	\$0	\$0	\$0
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>				
S-31 Subtotal	\$0	\$0	\$0	\$0
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District

DISTRICT ADDRESS: P.O. Box 3584  
Jackson, WY 83001

PREPARED BY: Keith Soper

DISTRICT PHONE: 307 733 6759

*Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.*

1/23/19      *Form approved by Wyoming Department of Audit, Public Funds Division*

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre W  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2022

This column will automatically update for the transfer fig  
 You can change the amount if necessary

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$19,834	\$75,695	\$79,644	\$79,644
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

County assessments such as LEVIES and MILLS go "Property Taxes and Assessments" above.

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 <b>Total Government Support</b>		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$30,995			
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$30,995	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$27	\$10	\$100	\$100
R-5.2 Other: Specify <u>Lower Valley Energy Reb:</u>	4500	\$757	\$1,127	\$1,500	\$1,500
R-5.3 Other: Additional					
R-5.4 <b>Total Miscellaneous</b>		\$784	\$1,137	\$1,600	\$1,600
R-5.5 <b>Total Forecasted Revenue</b>		\$31,779	\$1,137	\$1,600	\$1,600
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Excess Water Usage – Metered</u>	4500			\$10,000	\$10,000
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$10,000	\$10,000

click to add more detail.

click to add more detail

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre Wes  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

Need more details? Click to add more.

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$60	\$1,000	\$1,500	\$1,500
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)	7013				
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify) <i>Other (Specify)</i>					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$83	\$93	\$100	\$100
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify) <i>Other (Specify)</i>					
E-5.6 Postage & notices	7035	\$150	\$117	\$150	\$150
E-5.7 Board election	7035		\$94		
E-5.8 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-6 TOTAL ADMINISTRATION</b>		\$293	\$1,304	\$1,750	\$1,750

# Proposed Budget

## OPERATIONS BUDGET

		DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations	7202				
E-7.2	Service Contracts	7203				
E-7.3	Other (Specify) <i>Other (Specify) Other (Specify)</i>					
E-7.4	_____	7204				
E-7.5	_____	7204				
E-7.6	_____ <input type="button" value="add more"/>					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage	7211				
E-8.2	Other (Specify) <i>Other (Specify) Other (Specify)</i>					
E-8.3	_____	7212				
E-8.4	_____	7212				
E-8.5	_____ <input type="button" value="add more"/>					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Electricity	7220	\$4,587	\$5,500	\$6,000	\$6,000
E-9.2	_____	7220				
E-9.3	_____	7220				
E-9.4	_____	7220				
E-9.5	_____ <input type="button" value="add more"/>					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Water Meter Billing software	7230			\$1,200	\$1,200
E-10.2	_____	7230				
E-10.3	_____	7230				
E-10.4	_____	7230				
E-10.5	_____ <input type="button" value="add more"/>					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Water System Operator	7400	\$27,077	\$35,000	\$35,000	\$35,000
E-11.2	_____	7400				
E-11.3	_____	7400				
E-11.4	_____	7400				
E-11.5	_____ <input type="button" value="add more"/>					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Engineering	7450	\$0	\$5,635	\$65,000	\$65,000
E-12.2	Repairs, Material & Parts	7450	\$96,874	\$33,000	\$60,000	\$60,000
E-12.3	Water Testing	7450	\$1,812	\$1,700	\$2,000	\$2,000
E-12.4	Electronics replace and upgrade SCADA	7450		\$10,487		
E-12.5	_____ <input type="button" value="add more"/>					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$130,350	\$91,322	\$169,200	\$169,200

# Proposed Budget

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502	\$3,564	\$3,755	\$3,900	\$3,900
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify) <i>Other (Specify)</i>					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____ <span style="float: right; border: 1px solid black; padding: 2px;">add more</span>					
<b>E-17 TOTAL INDIRECT COSTS</b>		<b>\$3,564</b>	<b>\$3,755</b>	<b>\$3,900</b>	<b>\$3,900</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401	\$0	\$0	\$20,000	\$20,000
D-1.2 Interest	6410	\$750	\$4,000	\$8,000	\$8,000
D-1.3 Fees	6420	\$6	\$24	\$24	\$24
<b>D-2 TOTAL DEBT SERVICE</b>		<b>\$756</b>	<b>\$4,024</b>	<b>\$28,024</b>	<b>\$28,024</b>

# Proposed Budget

West Gros Ventre Butte Water District (Gros Ventre W.  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2022

## GENERAL FUNDS

		End of Year	Beginning	Beginning		
C-1	Balances at Beginning of Fiscal Year	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval	
C-1.1	General Fund Checking	1010	\$52,267	\$52,267	\$45,000	\$45,000
C-1.2	Savings and Investments	1040		\$0		
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020	\$73,707	\$73,707	\$76,293	\$76,293
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$125,974	\$125,974	\$121,293	\$121,293
C-2	General Fund Reductions:	2010				
C-2.1	a. Unpaid bills at FYE					
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	<b>Total Deductions (a+b)</b>		\$0	\$0	\$0	\$0
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$125,974	\$125,974	\$121,293	\$121,293

	<b>DOA Chart of Accounts</b>			
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	1070			

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____ <span style="border: 1px solid black; padding: 2px; margin-left: 20px;">add to part c.</span>				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	1090			
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C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____ <span style="border: 1px solid black; padding: 2px; margin-left: 20px;">add to part c.</span>				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>BOND FUNDS</b>	1060			
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C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0