

# Proposed Budget

Buffalo Valley Water District	
Budget Hearing Information	
PO Box 321	Location: Moran, WY
Moran, WY 83013	Date: 5/22/2021
307-543-9171	Time: 2:39 AM
	2
Teton County	Budget Prepared by: Jacob Schell

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The district has planned for replacement of old metal water lines with PVC, but several delays have pushed the work back to this year. SLIB and grant funds are both being used to work the project as well as a matching loan, so there will be debt this fiscal year for the district. Work should start in the next 6 weeks. Otherwise, primary expenditures revolved around work to make our pump and well accessible remotely by computer for winter work. The district has discussed an increase in dues for several years but as of yet has no voted to enact a change, and will likely wait to see how the funds are affected by payment of debt in the coming years.

**S-B RESERVE DESCRIPTION**

The district has just over \$20,000 in reserve funds; this number has not changed in many years excepting small interest revenues.

**S-C**

Names of Board Members	Date of End of Term
Jacob Schell	12/31/21
Don Zak	12/31/21
John Sharsmith	12/31/21
Silas Matthies	12/31/23
George Leys	12/31/23

Does the district have regular office hours exceeding 20 hours per week?  No

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?  Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## PROPOSED BUDGET SUMMARY

OVERVIEW	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-1 <b>Total Budgeted Expenditures</b>	\$0	\$23,771	\$31,525	\$31,525
S-2 <b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3 <b>Total Change to Restricted Funds</b>	\$15	\$0	\$0	\$0
S-4 <b>Total General Fund and Forecasted Revenues Available</b>	\$90,585	\$117,328	\$119,710	\$119,710
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$18,561	\$26,070	\$26,070
S-6 <b>Additional Funding Needed :</b>			\$0	\$0

REVENUE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-7 <b>Operating Revenues</b>	\$0	\$0	\$0	\$0
S-8 <b>Tax levy (From the County Treasurer)</b>	\$0	\$18,561	\$26,070	\$26,070
S-9 <b>Government Support</b>	\$0	\$0	\$0	\$0
S-10 <b>Grants</b>	\$0	\$8,088	\$0	\$0
S-11 <b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12 <b>Miscellaneous</b>	\$0	\$94	\$90	\$90
S-13 <b>Other Forecasted Revenue</b>	\$0	\$0	\$0	\$0

S-14 **Total Revenue** \$0 \$26,743 \$26,160 \$26,160

FY 7/1/21-6/30/22

Buffalo Valley Water District

EXPENDITURE SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-15 <b>Capital Outlay</b>	\$0	\$0	\$0	\$0
S-16 <b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17 <b>Administration</b>	\$0	\$511	\$350	\$350
S-18 <b>Operations</b>	\$0	\$23,011	\$30,925	\$30,925
S-19 <b>Indirect Costs</b>	\$0	\$250	\$250	\$250
S-20R <b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20 <b>Total Expenditures</b>	\$0	\$23,771	\$31,525	\$31,525

DEBT SUMMARY	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-21 <b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
S-22 <b>TOTAL GENERAL FUNDS</b>	\$90,585	\$90,585	\$93,550	\$93,550

**Summary of Reserve Funds**

S-23 <b>Beginning Balance in Reserve Accounts</b>				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$20,069	\$20,084	\$20,084	\$20,084
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total Reserves (a+b+c)</b>	\$20,069	\$20,084	\$20,084	\$20,084
S-27 <b>Amount to be added</b>				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$15	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
<b>Total to be added (a+b+c)</b>	\$15	\$0	\$0	\$0
S-31 <b>Subtotal</b>	\$20,084	\$20,084	\$20,084	\$20,084
S-32 <b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33 <b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$20,084	\$20,084	\$20,084	\$20,084

*End of Summary*

\_\_\_\_\_  
*Budget Officer / District Official (if not same as "Submitted by")*

Date adopted by Special District \_\_\_\_\_

**DISTRICT ADDRESS:** PO Box 321  
Moran, WY 83013

**PREPARED BY:** Jacob Schell

**DISTRICT PHONE:** 307-543-9171

# Proposed Budget

Buffalo Valley Water District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 Tax Levy (From the County Treasurer)	4001		\$18,561	\$26,070	\$26,070
R-1.2 Other County Support (see note on the right)	4005				

## FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$0	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211		\$8,088		
R-4.4 Total Grants		\$0	\$8,088	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501		\$5		
R-5.2 Other: Specify <u>LVE Patronage Check</u>	4500		\$89	\$90	\$90
R-5.3 Other: Additional					
R-5.4 Total Miscellaneous		\$0	\$94	\$90	\$90
R-5.5 Total Forecasted Revenue		\$0	\$8,182	\$90	\$90
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

# Proposed Budget

Buffalo Valley Water District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2022

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022		\$210	\$250	\$250
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031		\$301	\$100	\$100
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$0	\$511	\$350	\$350

# Proposed Budget

## OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202	\$1,786	\$6,000	\$6,000
E-7.2	Service Contracts	7203	\$20,335	\$11,500	\$11,500
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	_____	7212			
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Bank fees and checks	7220	\$26	\$60	\$60
E-9.2	PO Box Rental	7220	\$64	\$65	\$65
E-9.3	_____	7220			
E-9.4	_____	7220			
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Water lab work	7230	\$230	\$300	\$300
E-10.2	Energy labs	7230	\$554	\$600	\$600
E-10.3	Legal Notices	7230	\$15	\$400	\$400
E-10.4	_____	7230			
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Consulting	7400		\$12,000	\$12,000
E-11.2	_____	7400			
E-11.3	_____	7400			
E-11.4	_____	7400			
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	_____	7450			
E-12.2	_____	7450			
E-12.3	_____	7450			
E-12.4	_____	7450			
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		\$0	\$23,011	\$30,925

# Proposed Budget

Buffalo Valley Water District

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1 Liability	7502		\$250	\$250	\$250
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
<b>E-15 Indirect payroll costs:</b>					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 _____	7516				
E-15.8 _____	7516				
E-15.9 _____					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$0	\$250	\$250	\$250

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1 Principal	6401				
D-1.2 Interest	6410				
D-1.3 Fees	6420				
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Buffalo Valley Water District

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts			
C-1.1	General Fund Checking	1010	\$90,585	\$90,585	\$93,550
C-1.2	Savings and Investments	1040		\$0	
C-1.3	General Fund CD Balance	1050		\$0	
C-1.4	All Other Funds	1020		\$0	
C-1.5	Reserves (From Below)		\$20,084	\$20,084	\$20,084
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$110,669	\$110,669	\$113,634

C-2	General Fund Reductions:	2010			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$20,084	\$20,084	\$20,084
C-2.3	<b>Total Deductions (a+b)</b>		\$20,084	\$20,084	\$20,084
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$90,585	\$90,585	\$93,550

DOA Chart of Accounts	1070
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	

C-3		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
----------	------

C-4		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$20,069	\$20,084	\$20,084	\$20,084
C-4.2	<i>Date of Reserve Approval in Minutes:</i> 7/16/2020				
C-4.3	Amount to be added to the reserve	\$15			
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$20,084	\$20,084	\$20,084	\$20,084
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$20,084	\$20,084	\$20,084	\$20,084

BOND FUNDS	1060
------------	------

C-5		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Pending Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0