

Teton County Clerk of District Court
RECORD SEARCH REQUEST

****Confidential Cases and Documents will not be reported in results****

PLEASE COMPLETE THE FOLLOWING

Name to search _____ Year of birth* _____

Name to search _____ Year of birth* _____

Name to search _____ Year of birth* _____

Name to search _____ Year of birth* _____
*Optional

Case Type: Criminal / Civil / Probate (circle all that apply)

Lookback period: 5 yrs / 10 yrs / Other: _____

Delivery method: Mail / Fax / Email (circle preferred method of return)

Delivery address: Attn: _____

Payment Due: \$10.00 x _____ = \$ _____

Payment Status: See attached check / See attached credit card receipt / Paying cash

CLERK TO COMPLETE THIS SECTION

CLERK RESULT: _____ No case found _____ Case(s) found in District Court (see below)

<u>Case Type</u>	<u>Case #</u>	<u>Date Filed</u>	<u>Case Status</u>	<u>Items Attached</u>
_____	_____	_____	_____	Yes/No
_____	_____	_____	_____	Yes/No
_____	_____	_____	_____	Yes/No
_____	_____	_____	_____	Yes/No

Clerk Signature: _____ Date: _____

Pmt Method: _____ Ref #: _____ Date Rcvd: _____ Clerk Receipt#: _____

Teton County Clerk of District Court Record Search Request Instructions

Search Requests should include:

- Name(s) to be searched.
- Case type(s) (Criminal and/or Civil and/or Probate).
- Applicable "look back" period, if any (for example: 10 years).
- Contact information for the requesting party, in the event that we have questions.
- Payment, or a request for a credit card payment link (a convenience fee applies).

\$10 fee per name applies (Rule 2 of WY Court Rules for Fees and Costs for District Courts)

- Payment should be made to: Clerk of District Court
- Credit card payment may be made at https://swp.paymentsgateway.net/co/default.aspx?pg_api_login_id=Y2N5hIGsVF
- If paying by credit card
 - Please indicate "search" and name being searched when making payment.
 - Please indicate credit card receipt "authorization code" on attached form.

To search records in other Teton County and Wyoming courts, please contact:

- Teton County Circuit Court at 307-733-7713
- Town of Jackson Municipal Court at 307-733-3932 x1152
- U.S. Federal Court at 307-344-2569 (for offenses and citations in our National Parks).
- [Clerks of District Courts in other WY counties](#)