



**FLOODPLAIN PERMIT REVIEW (FPR) APPLICATION**

**Engineering Department**  
320 S. King St. | Phone : (307) 733-3317  
P.O. Box 3594 | [www.tetoncountyyw.gov](http://www.tetoncountyyw.gov)  
Jackson, WY 83001

Please check all that apply:	
<input type="checkbox"/>	Small-Scale Project (\$600)
<input type="checkbox"/>	Large-Scale Project (\$900)
For guidance: <a href="#">FPR Fee Schedule</a>	

**For Office Use Only**

GEC \_\_\_\_\_ BDR \_\_\_\_\_ SWF \_\_\_\_\_ BRG \_\_\_\_\_ FPR \_\_\_\_\_

*Please submit FPR applications to the Teton County Engineering Department at 320 S. King St.  
The application and site plans must be emailed to [permits@tetoncountyyw.gov](mailto:permits@tetoncountyyw.gov) before delivering to the Engineering Department.  
**Please use fillable PDF in lieu of handwritten application.***

**SITE LOCATION:** *(List all properties effected, if not enough room please attach list.)*

Physical Address: \_\_\_\_\_

Lot, Subdivision: \_\_\_\_\_ PIDN: \_\_\_\_\_

**OWNER:** *A copy of the Warranty Deed(s) or Contract of Sale must accompany this application.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(must agree with Deed)

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

Additional Property Owners\*: \_\_\_\_\_

*\*Attach additional forms if there are multiple landowners. This application will not be approved without the signature of all landowners (or their authorized agents).*

**APPLICANT/AGENT:** *If the applicant is other than owner, a **notarized** Teton County Planning & Development [Letter of Authorization](#) must accompany this application. Only the owner or his/her authorized agent may sign the application, correction list or permit.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City, State: \_\_\_\_\_

Email: \_\_\_\_\_ ZIP: \_\_\_\_\_

**BRIEF PROJECT DESCRIPTION AND PURPOSE:**

Type of Project: \_\_\_\_\_ New \_\_\_\_\_ Existing

Quantity of Fill placement in Floodplain: \_\_\_\_\_ Cubic Yards (Note: calculations must be provided)

Brief Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT INFORMATION:** (check all that apply)

ACTIVITY TYPE	CATEGORIES	COMPONENTS
<input type="checkbox"/> New Construction	<input type="checkbox"/> Residential Structure	<input type="checkbox"/> Excavation
<input type="checkbox"/> Addition	<input type="checkbox"/> Non-Residential Structure	<input type="checkbox"/> Fill
<input type="checkbox"/> Alteration	<input type="checkbox"/> Manufactured/Mobile Home	<input type="checkbox"/> Channelization
<input type="checkbox"/> Relocation	<input type="checkbox"/> Bridge/Culvert	<input type="checkbox"/> Grading
<input type="checkbox"/> Demolition	<input type="checkbox"/> Levee	<input type="checkbox"/> Clearing
<input type="checkbox"/> Replacement	<input type="checkbox"/> Road/Utility	<input type="checkbox"/> Mining & Dredging
<input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Stream Bank/Channel	<input type="checkbox"/> Drilling
<input type="checkbox"/> Floodplain Map Revision Application (LOMR)	<input type="checkbox"/> Irrigation Structure	<input type="checkbox"/> Debris Removal
<input type="checkbox"/> SPECIAL CONDITIONS	<input type="checkbox"/> Habitat Enhancement	<input type="checkbox"/> Wetland Impact
<input type="checkbox"/> *Emergency After-the-Fact Application	<input type="checkbox"/> Water & Sewer/Septic Systems	
	<input type="checkbox"/> Subdivision (new or expansion)	

\*Emergency activities must be authorized by the Floodplain Administrator prior to beginning work.

**OTHER AGENCY PERMITS:** List all applicable local, state and federal permits. (Copies of each permit must be provided before issuance of the FPR)

REQ. N/A	PERMIT	ISSUED/WAIVED/PENDING
	USACE 404	
	USACE 408	
	DEQ Turbidity Waiver	
	USFS Section 7	
	Other:	

**FLOOD HAZARD DATA:**

Watercourse Name(s): \_\_\_\_\_

Flood Insurance Rate Map (FIRM) Panel No: \_\_\_\_\_ Map Date: \_\_\_\_\_

Additional FIRMs: \_\_\_\_\_

Special Flood Hazard Zone(s): \_\_\_\_\_ Is the Project in the Floodway? \_\_\_ Yes \_\_\_ No

Have BFEs/100-year Water Surface Elevations been determined? \_\_\_ Yes \_\_\_ No

If yes, Base Flood Elevation (BFE) at Project Site: \_\_\_\_\_

Downstream Lettered X-section: \_\_\_\_\_ Upstream Lettered X-section: \_\_\_\_\_

If no, what is the LOCATION of the highest adjacent grade (HAG) to the structure? \_\_\_\_\_

\_\_\_\_\_

Elevation of the highest adjacent grade? \_\_\_\_\_

For Residential and Non-Residential structures, proposed Lowest Floor Elev.: \_\_\_\_\_

Proposed Floodproofing Elev. (if applicable): \_\_\_\_\_

**ACCOMPANYING PERMIT APPLICATION CERTIFICATIONS, COMPLIANCES, & REQUESTS:** *Include all that apply with permit submittal.*

Mark all that apply to the proposed development project:	
	<b>Elevation Certificate:</b> Required to document the lowest floor of all new and substantially improved post-FIRM structures in the floodplain. As-built Elevation Certificate must be submitted to County Floodplain Administrator prior to issuance of Certificate of Occupancy. Must be completed by a registered Professional Engineer or Land Surveyor. (NOTE: Inspections may be required during & after construction)
	<b>Non-Residential Floodproofed Structure:</b> Floodproofing Certificate completed by a registered Professional Engineer or Architect (required with permit application).
	<b>Enclosure or Crawlspace below the Structures Lowest Floor:</b> Openings must meet Floodplain Management Resolution criteria or be designed by a registered Professional Engineer or Architect.
	<b>Floodway Encroachment:</b> No-Rise Certification completed by a registered Professional Engineer (must provide written No-Rise certification along with supporting documentation, technical data and hydraulic model files).
	<b>Water/Sewer/Septic System Compliance:</b> Certification that these systems have been designed and located to avoid impairment to them or contamination from them during flooding.
	<b>Floodplain Study:</b> New/expanded Subdivision; Approx. Zone A Areas; bridges & structures; flood map revisions, or other. A registered Professional Engineer must submit a written report and hydraulic model files.
	<b>Watercourse Alteration:</b> Realignment or diversion; Certification from a qualified engineer or professional with floodplain experience that the flood-carrying capacity will be maintained.
	<b>Variance Request:</b> Include detailed letter describing the reasons and conditions of the request (\$750). Refer to <a href="#">Floodplain Management Resolution</a> for requirements.

*I certify that I have read and examined this application and know the same to be true and correct. All provisions of the laws and ordinances governing this work will be complied with whether specified herein or not. The granting of this permit does not give authority to violate or cancel the provisions of any state or local law regulating grading or the performance thereof.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

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Planning Sufficiency declared by:

Date:

Planning Review conducted by :

Date:

Questions about FPR Permit Applications, design plans and any supporting documents should be directed to the Engineering Department (307-733-3317).

**SUBMITTAL REQUIREMENTS:**

	A fee due at the time of submittal – <a href="#">Floodplain Development Fee Schedule</a>
	<a href="#">Letter of Authorization</a> if the applicant is other than the property owner.
	A copy of the Warranty Deed.
	One plan set of legible complete design drawings scaled on 11" x 17" paper.
	One PDF set of design drawings and FPR application with all attachments emailed to <a href="mailto:permits@tetoncountywy.gov">permits@tetoncountywy.gov</a> (no larger than 25MB).