

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **August 24, 2020** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:00am.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb and Luther Propst were present.

ADOPT AGENDA

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adopt the agenda as presented. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was given by Maureen Murphy, County Clerk, regarding an update on the election.
Public comment was given by Phil Leeds regarding the Highway 390 speed limit.
Public comment was given by Steve Feldman regarding the Highway 390 speed limit.
Public comment was given by Helmut Thalhammer regarding a donation of a painting to the County.
Public comment was given by Jared Baecker, Snake River Fund, regarding the BLM Transfer Project.
Public comment was given by Jack Koehler, Friends of Pathways, regarding the BLM Transfer Project.
Public comment was given by Renee Seidler, Teton Wildlife Rehabilitation Center, regarding the Highway 390 speed limit.
Public comment was given by Amberley Baker regarding the Northern South Park Neighborhood Plan.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Propst and seconded by Commissioner Epstein to approve the August 24, 2020 county voucher run in the amount of \$489,989.04 and an interfund transfer in the amount of \$597,088.29. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permit
- b. SLIB Drawdowns
- c. Tax Corrections
- d. Human Service/Community Development Contracts for Service
 - i. **Jackson Hole Ultra** – September 5th, 50K race consists of a 6.5 mile out and back and then a 9 mile out and back. The shorter distance races will contain the 6.5 mile out and back and then a 1 mile out and back and a 6.5 mile out and back and a 6.8 mile out and back; attendees – 250
 - ii. **Jackson Hole Marathon** – September 26th, Includes a full marathon from The Town of Jackson to Teton Village and a half marathon from Teton Village to Stilson Parking Lot and back to Teton Village. Course maps included; attendees – 500
 - iii. **Firefighter Flix** - September 11th, Outdoor Drive-In Movie at Moran ball fields; attendees - 200

3. ZMA2020-0004: Subarea 5.6 Northern South Park Neighborhood Plan

Chris Neubecker, Director of Planning and Building Services, presented to the Board an overview of the Northern South Park Neighborhood Plan. The purpose of this item is to discuss the Neighborhood Planning process for Northern South Park, as well as the Request for Proposals (RFP) to begin the formal planning process, before this topic is discussed during the Joint Information Meeting with the Jackson Town Council on September 14, 2020. This workshop is designed for the Board to provide direction on the desired process, scope and timeframe for the Northern South Park neighborhood plan prior to Staff's preparation of a draft RFP to be presented at the September 14th meeting.

During the meeting of July 21, 2020, Commissioner Barron motioned, and Commissioner Newcomb seconded, to direct staff to prepare a scope of work and Request for Proposals for a Neighborhood Plan for Northern South Park to be presented to the County Commission and Town Council for review and comment at a Joint Information Meeting for final consideration. The proposed scope of work, as listed in the motion, may include:

- Defined Project Goals and Objectives
- Density and land use options with complete neighborhood zoning, such as the new Town zoning
- Affordability Options and Analysis
- Job Generation Analysis
- Market Analysis and Projected Population
- Fiscal Impacts to the County, Town, and future residents
- Site design and general bulk and scale characteristics
- Multi-modal transportation connectivity and traffic impacts
- Community amenities and services (parks, schools, playgrounds, open space, etc.)
- Infrastructure (drinking water, sewer, drainage, electricity, etc.)
- Environmental impacts
- Implementation of Comprehensive Plan values
- Community and stakeholder engagement and participation

This workshop is an opportunity for the Board to discuss priorities for the neighborhood plan that will inform Staff's drafting of the RFP and scope of work. It also allows the Board to discuss preferences for project management, public involvement, and timeframes before the joint discussion with Town Council occurs on September 14th.

Public comment was given by Nikki Gill, Liz Brimmer, Susan Johnson, and Amberley Baker.

The meeting was recessed at 10:08am and reconvened at 10:14am.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to direct staff to prepare a draft scope of work and Request for Proposals for a neighborhood plan for Northern South Park to be presented at the September 14, 2020 Joint Information Meeting for consideration of approval and public release. The draft will include:

- Language from Option 2 –
 - A planning effort managed by Teton County planning staff and Board of County Commissioners in consultation with the Jackson Town Council as a recommending body*
 - *Cost: paid for by the County*
 - *Timeline: potentially shorter and more efficient with minimal town coordination required*
 - *Resources/Expertise: County and Joint staff would be available, experience in Town zoning and more urban infrastructure and design would be affected*
 - *Community Benefit: More efficient project possibly leading to rezoning and development of the area sooner*
- The oversight of the project will be a Steering Committee along with a Stakeholder Committee
- The geographic scope of the plan shall be Subarea 5.6 with the opportunity for arterial connectivity, street connectivity, transportation, and transfers of density from Subarea 10.2
- 2-3 public workshops and 8 months from contracting

Kristi Malone, Senior Long-Range Planner, noted the change from ZMA2020-0004 to MSC2020-0022.

Chair Macker called for a vote. The vote showed all in favor and the motion carried.

4. Consideration of Proposed Outgoing Commissioner Correspondence
 - a. Letter to State of Wyoming Regarding Participation in the State Trust Land Development Proposal

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to continue this to next Monday, August 31, 2020. Chair Macker called for a vote. The vote showed all in favor and the motion carried.

DISCUSSION ITEMS

1. Known Matters for Discussion
 - a. Identify Consent Agenda

The agenda for August 25, 2020 was reviewed and items for the consent agenda were pulled.

2. Other Matters for Discussion
 - A. Community Surveillance Testing
 - B. Census Funding
 - C. RFP Committee Application for the Law Enforcement/Human and Social Services/Public Safety Request for Proposals (RFP) Committee
 - D. Highway 390 Speed Limits
 - E. Air Ambulance Service

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.
2. BCC Administrator – Alyssa Watkins, Board of County Commissioners Administrator, gave updates via email on Water Quality, Housing, Transportation, Culture of Leadership, LDRs, and Areas of Focus.
3. Liaison reports / Commission updates
 - A. Commissioner Macker had no updates.
 - B. Commissioner Epstein had no updates.
 - C. Commissioner Barron had no updates.
 - D. Commissioner Newcomb gave an update on the Library – tour, re-opening, activities, upcoming school year activities.
 - E. Commissioner Propst had no updates.

The meeting was recessed at 11:15am and reconvened at 1:33pm.

Commission present: Natalia Macker Chair, Greg Epstein Vice-Chair, Mark Barron, Mark Newcomb, and Luther Propst.

Staff present: Maureen Murphy County Clerk, Alyssa Watkins, Heather Overholser, Chalice Weichman, and Shelley Fairbanks.

WYDOT present: Randy Merritt, Bob Hammond, Pete Stinchcomb, Stephanie Harsha, and Darin Kaufman.

State Transportation Improvement Program (STIP) Meeting

Randy Merritt, WYDOT Interim District Engineer, presented to the Board the 2021-2026 State Transportation Improvement Program (STIP). He gave an overview of WYDOT's Purpose, Mission, Vision, Values, and Goals. He talked about their Guiding Principles, FY2020 funding and allocation, the 2020 funding made available to cities and counties, unfunded operating needs, and state funding budget modifications. Local government programs they will keep include: Transportation Alternatives Program, Transportation Enhancement Activities, , Context Sensitive Amenities, Commission Road Improvement Program, Surface Transportation Project – Urban, County Dust Suppression and Mitigation, Bridge Replacement Off System, and High Risk Rural Road to counties. He gave an overview of the funding model including Rest Area Closures, balancing needs and funding, and delayed construction projects.

STIP Process overview shows a 6 year method to develop projects to meet WYDOT's performance goals. This has both state and federal goals and the projects and financial plan are approved by the Transportation Commission every year and throughout the year as changes are made. The 3 phases of a highway project are: planning, design and contract. The STIP consists of Highway Projects, Transit Projects, Aeronautic Projects, Public Safety Communications Commission (PSCC) Projects and Capital Construction Projects.

District 3 Current Local Projects include: Hoback-Jackson Snake River South Section, Hoback-Jackson Snake River South Enhancements, Jackson South, District Bridge Rehab, Snake River Bridget Emergency Repair, and Teton Pass Vehicle Arrestor Modifications. Upcoming projects include: 2021 - Bondurant to Hoback Junction Guardrail, Tribal Trails Connector; 2023 – Snake River Bridge Replacement; 2026 – Lower Vehicle Arrestor, US 89 Snake River Canyon Red Roof Slide, and Jackson to Wilson reconstruction.

Discussion included interim solutions until a project comes up on the schedule, Indian Springs/Coyote Canyon/Highway 22 intersection, Tribal Trail Connector Road, Highway 390 speed limit/speed study, lights on Highway 390, algorithm for speed limits, HOV (high occupancy vehicle) lanes, and signal prioritization.

WORKSHOPS

ADJOURN

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Chair Macker called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 2:35pm.

Respectfully submitted,
Shelley Fairbanks
Deputy County Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Natalia D. Macker, Chair

Greg Epstein, Vice-Chair

Mark Barron

Mark Newcomb

Luther Propst

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
08-24-2020 WARRANTS**

Warrant Number	Name	Amount
392443	ACE HARDWARE	791.62
392444	AIRGAS USA LLC	240.48
392445	ALLEGIANCE BENEFIT PLAN MGMT	73,776.27
392446	ALBERT DONALD	198.00
392447	ALAN GALBRAITH	192.00
392448	ALL-AMERICAN PUBLISHING	284.00
392449	AMANDA BAUER	198.00
392450	AMBER CHAPMAN	144.00
392451	AMERICAN BAR ASSOCIATION	15.00
392452	AMANDA LAWSON	192.00
392453	ANNE FLETCHER READ	198.00
392454	ASPEN AUTOMOTIVE/NAPA	16.67
392455	AXIS FORENSIC TOXICOLOGY INC.	517.00
392456	BARBARA J. THOMASMA	192.00
392457	BETHANY ENRIQUEZ	200.00
392458	BOB CULVER	202.60

392459	BRIAN MCGEE	198.00
392460	BRODY HILLS	200.00
392461	CASANDRA BUCKNER	198.00
392462	CATHY NUTTER CULVER	202.60
392463	CARLMAN LEGAL SERVICES LLC	1,521.25
392464	C&A PROFESSIONAL CLEANING LLC	254.61
392465	CANYON TRUCKING	897.50
392466	TP CORPORATION	3,900.00
392467	CDW GOVERNMENT INC.	9,009.03
392468	CDW GOVERNMENT, INC.	15,883.88
392469	CENTURYLINK	118.49
392470	CENTRAL STATES WIRE PRODUCTS INC.	1,729.88
392471	CHARLIE GULOTTA	198.00
392472	CLARKS' BROADWAY AUTO PARTS, LLC	290.78
392473	CODY DAIGLE	198.00
392474	COURTNEY HODGES	198.00
392475	CONVERGEONE INC.	16,945.22
392476	DANIEL THOMAS	198.00
392477	DAVID GORDON	200.00
392478	DBR, INC.	1,336.74
392479	DEBORAH L HASSLER	228.00
392480	DEBORAH MEAGHER	198.00
392481	DEAN'S PEST CONTROL LLC	285.00
392482	DEBORAH SUPOWIT	222.00
392483	DIANE GALBRAITH	192.00
392484	DONNA GLENN	198.00
392485	EDWARD R SMITH	198.00
392486	ELEAVEN FOOD COMPANY	221.35
392487	EPIC BUSINESS ESSENTIALS	65.25
392488	E.R. OFFICE EXPRESS INC.	1,999.63
392489	EVANS CONSTRUCTION, INC.	290.28
392490	FISH CREEK I.S.D.	82.40
392491	FRANCES H CLARK	198.00
392492	FRIENDS OF PATHWAYS	1,336.64
392493	GRAINGER	274.55
392494	HIGH COUNTRY LINEN SUPPLY LLC	181.27
392495	HM-HANSEN MEADOWS HOA	287.53
392496	IDAHO COMMUNICATIONS LLC	206.70
392497	IDAHO TRAFFIC SAFETY, INC.	9,558.80
392498	JACKSON CURBSIDE, INC	4,073.00
392499	JACKSON LUMBER	370.16
392500	JACKSON PAINT & GLASS, INC.	178.00
392501	JACKSON WHOLE FAMILY HEALTH	380.00
392502	JH HIST.SOCIETY AND MUSEUM	20,833.33
392503	JACKSON HOLE NEWS & GUIDE	70.00
392504	JOHN OSBORNE	200.05
392505	JOHNSON, ROBERTS & ASSOCIATES	45.00
392506	JULIE A.K. MATZKE	168.00
392507	LANGE'S LAWN CARE	275.00
392508	LASER XPRESS	100.00
392509	LEN CARLMAN	198.00
392510	LIFE INSURANCE CO OF NORTH AMERICA	33.88
392511	L.N. CURTIS & SONS	4,077.00
392512	LOWER VALLEY ENERGY	16.51
392513	MAGGIE HUNT	204.00
392514	MARY LOU KLENE	198.33
392515	MD NURSERY & LANDSCAPING INC.	4,230.50
392516	MELODY RANCH I&S DISTRICT	13.59
392517	MOUNTAIN ALARM/WATCHGUARD	1,522.60
392518	MOUNTAIN X LLC	605.00
392519	MARYLEE WHITE	198.00
392520	NAVITUS HEALTH SOLUTIONS, LLC	21,456.39
392521	NORCO, INC.	21.70

392522	ONSOLVE LLC	7,500.00
392523	O'RYAN CLEANERS	203.77
392524	PRIORITY DISPATCH CORP	6,180.00
392525	PREMIER CLEANING SERVICES LLC	784.00
392526	RAY ELSER	186.00
392527	RIVER MANAGEMENT SOCIETY	50.00
392528	ROCKY MOUNTAIN COMPETITIVE SOLUTION	845.89
392529	RTR SERVICES LLC	500.00
392530	R&S NORTHEAST	303.88
392531	SANDY G. SHUPTRINE	209.50
392532	SARAH COLEMAN	200.05
392533	SHERRY L.DAIGLE	198.00
392534	SHIRLEY THOMAS	198.00
392535	SHERRY KINSELLA	198.00
392536	SHEILA PECHA	212.01
392537	SILVER STAR COMMUNICATIONS	3,529.98
392538	SOUTH PARK NURSERY AND LANDSCAPING	975.00
392539	MAXWELL DESIGN INC.	277.75
392540	VCA SPRING CREEK ANIMAL HOSPITAL	63.57
392541	STAPLES ADVANTAGE	337.84
392542	STEPHEN PECHA	212.01
392543	SUSAN DONG	209.16
392544	ELIOR INC.	5,934.47
392545	SUJITPAN LAMSAM	14,960.00
392546	SUSAN MICK	198.00
392547	SWAGIT PRODUCTIONS LLC	22,500.00
392548	TETON COUNTY 4-H COUNCIL	4,069.00
392549	TETON COUNTY CLERK	84.00
392550	TETON COUNTY ENVIRONMENTAL HEALTH	100.00
392551	TETON COUNTY TREASURER	39,280.26
392552	TETON COUNTY TREASURER	42,300.00
392553	TETON COUNTY TREASURER	100.00
392554	TETON MEDIA WORKS INC.	1,604.45
392555	TETON PATHOLOGY PC	2,400.00
392556	TRC INC.	466.22
392557	THOMSON REUTERS-WEST	1,248.00
392558	THOS Y. PICKETT & COMPANY, INC.	200.00
392559	TOWN OF JACKSON	27,631.27
392560	TRISA DIPAOLO	30.00
392561	TRITECH SOFTWARE SYSTEMS	90,643.46
392562	VISA	888.81
392563	VIRTUALLYWELL LLC	368.75
392564	W.A.R.M. PROPERTY INSURANCE POOL	1,723.29
392565	WYOMING CO. ASSESSORS' ASSOC.	245.00
392566	WESTERN RECORDS DESTRUCTION INC.	41.00
392567	WILLIAM R. SMITH M.D.	250.00
392568	WYOMING FIRST AID & SAFETY SUPPLY	179.90
392569	XEROX FINANCIAL SERVICES	1,037.54
392570	XEROX CORPORATION	1,008.15
392571	YVONNE M.ROBERTSON	198.00
392572	ZACHARY PADILLA	198.00