

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **June 27, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:03 a.m.

Commission present: Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present. Natalia Macker, Chairwoman, was absent.

**ADOPT AGENDA**

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt the agenda as presented. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

Public comment was given by Paul Vogelheim regarding Moulton Loop Road paving and water quality. Public comment was given by Jim Derrico regarding Moulton Loop Road paving and water quality.

**ACTION ITEMS**

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to approve the June 27, 2022 county voucher run in the amount of \$5,654,829.92, noting a voucher for five million dollars going to the Community Foundation for Jackson Street Apartment projects. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items
  - a. 24-Hour Liquor Permits
    - i. Bar-Sip-Bar Events

Two applications for 24-hour catering permits submitted by Bar-SIP-Bar for events to be held July 3 and 13, 2022.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the 24-hour catering permits submitted by Bar-SIP-Bar for the Jennifer Kolbensvik Wedding to take place at the Rancho Alegre Lodge, 3600 South Park Loop Road, Jackson, WY on July 3, 2022 and the RMC Corporate Event to take place at the Jackson Hole Winery, 2800 W Boyles Hill Road, Jackson, WY on July 13, 2022, with each permit being valid for a 24-hour period. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

- b. SLIB Drawdowns
  - c. Tax Corrections
  - d. Human Service/Community Development Contracts for Service
  - e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
    - i. **Teton Food Tour** - July 24<sup>th</sup> from Teton Village to R Park; Bike ride with stops for small plates at Bodega, Snake River Ranch, Aspens, R Park; Number of attendees 350
    - ii. **Community Potluck Party** – 7/21/2022; The Old Wilson Schoolhouse; Community Potluck, Number of attendees 100-150
    - iii. **Slow Food Community Dinner** – 7/13/2022; Snake River Ranch; Slow Food in the Tetons is preparing food for attendees; Number of attendees: 150
    - iv. **Red Top Meadows Barbecue Event** – 7/31/2022; Red Top Meadows Residential Facility; Non-Public Food Truck event; Number of attendees: 110
3. Consideration of Proposed Outgoing Commissioner Correspondence - none
  4. Consideration of Women, Infant, & Children (WIC) Agreement

Maureen Murphy, County Clerk, presented to the Board for consideration of approval a request approval of the Women, Infant, & Children (WIC) agreement between Teton County, WY and the State of Wyoming.

The State of Wyoming will pay Teton County \$8,711.00 and Teton County will use those funds to pay for operational expenses of the local WIC office. Through a separate lease agreement, Teton County provides office space for WIC in the county's public health building.

There was no public comment.

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the WIC Agreement between Teton County and the State of Wyoming for FY23. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

5. Consideration of Master Lease for 400 West Snow King Studios

April Norton, Housing Director, presented to the Board for consideration of approval a Master Lease Agreement with the Town of Jackson and corresponding Sublease Agreement for one studio unit at 400 W Snow King Avenue (Parks and Rec Shop Building).

There was no public comment.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the Master Lease Agreement for 400 West Snow King between the Town of Jackson and Teton County for unit 22 and corresponding Sublease Agreement with one Temporary Status Parks and Rec. employees as presented by staff. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

### **FY23 BUDGET HEARING**

Vice-Chairman Propst opened the budget hearing and encouraged public comment on the proposed budget.

Maureen Murphy, County Clerk, updated the Board with changes to the published budget for FY2023 and the draft budget was discussed. The Budget is scheduled for adoption at a special meeting tomorrow on June 28<sup>th</sup>, 2022.

Public comment was given by Meghan Quinn regarding Hoback Water Project and adding funding to the budget for a Level II Study.

Public comment was given by Lane Lamere regarding Hoback Water Project

Public comment was given by Bob Frodeman regarding the proposed Hoback Water District.

Katie Smits, Treasurer, Chris Colligan, Public Works Project Manager, and Amy Ramage, County Engineer, answered questions from the Board.

Vice-Chairman Propst closed the FY23 Budget Hearing.

The meeting recessed at 9:47 a.m. and reconvened at 9:55 a.m.

### **DISCUSSION ITEMS**

#### 1. Known Matters for Discussion

A. Salary Plan and Bonuses: the Board discussed the coming bonuses for Fiscal Year 2023.

#### B. Monthly Updates

- i. Administration – Alyssa Watkins, Board of County Commissioners Administrator, gave updates on openings and recruitment, FRQs for Executive Coaching and Salary Plan, upcoming trainings, master lease opportunities, and recommendations from the Policy Committee.
- ii. Fire/EMS – Brady Hansen, Fire Chief, gave updates on call volume, staffing, Fire Station 1 open house, and the upcoming 4<sup>th</sup> of July Fireworks.
- iii. General Services – Sarah Mann, Director of General Services, gave updates on Facilities projects, Motorola/WyoLink project for better radio coverage, Fair events, and the new Community Center.
- iv. Health Department – Jodie Pond, Director of Health, gave updates on parklets and changes to the food code, staffing, Teton County Behavioral Alliance, June “Pride” events, Family Planning Services, COVID-19 vaccinations for children under age 5, and current COVID-19 risk levels.
- v. Housing – April Norton, Housing Director, gave updates on Housing projects,

The meeting recessed at 10:46 a.m. and reconvened at 10:53 a.m.

- i. START – Bruce Abel, Director of START, gave updates on the START Budget and subsequent reinstated service, ridership levels, level of service, and staffing.
- ii. Parks & Recreation – Steve Ashworth, Director of Parks and Recreation, gave updates on Parks & Rec. projects including the expansion of the Recreation Center, Karns Meadow Master Plan, hiring and staffing, urban forest analysis, and the shower services building.
- iii. Planning & Building – Chris Neubecker, Director of Planning and Building, gave updates on the Northern South Park Plan, plan review time, current rezone applications, and number of permits.

#### 2. Other Matters for Discussion

### **MATTERS FROM COMMISSIONERS**

1. Calendar review - The Board reviewed their weekly calendar.
2. Liaison reports / Commission updates
  - A. Commissioner Epstein had no updates.
  - B. Commissioner Barron had no updates.
  - C. Commissioner Newcomb had no updates.
  - D. Commissioner Propst had no updates.

### **ADJOURN**

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to adjourn. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:18 a.m.

Respectfully submitted,  
Chalice Weichman  
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE  
06-27-2022 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
405019	ACE HARDWARE	564.31
405020	ALBERTSONS/SAFEWAY	320.68
405021	ALPHAGRAPHS	249.95
405022	AMAZON CAPITAL SERVICES, INC.	3,756.36
405023	ASPEN AUTOMOTIVE/NAPA	5,945.42
405024	AT&T MOBILITY	2,363.18
405025	ATLAS COMMERCIAL PRODUCTS	30,363.12
405026	BEVERLY SHORE	207.08
405027	BOUND TREE MEDICAL, LCC	9,309.65
405028	BRAD THIESS	8.06
405029	CATOR, RUMA & ASSOCIATES	19,070.00
405030	CENTURY LINK	194.41
405031	CENTURYLINK	3,190.42
405032	CHEMSEARCHFE	334.45
405033	CHARLOTTE FREI	1,308.20
405034	CHAPA STRIPES OF IDAHO	7,500.00
405035	CIVIC PLUS INC.	1,580.16
405036	COMMUNITY FOUNDATION OF J.H.	5,000,000.00
405037	COPY WORKS LLC	17.00
405038	DANITA SMITH	160.68
405039	DBR, INC.	227.60
405040	DEBORAH L HASSLER	773.10
405041	DIGITAL ALERT SYSTEMS	200.00
405042	EMERGENCY SERVICES MARKETING INC	735.00
405043	EPI-USE AMERICA INC.	1,800.00
405044	E.R. OFFICE EXPRESS INC.	829.27
405045	EXPOSURE SIGNS INC.	800.00
405046	FEDERAL EXPRESS	100.68
405047	FERGUSON ENTERPRISES, INC. #3007	441.27
405048	HELIFIRE, LLC	416.56
405049	FIRE SERVICES OF IDAHO INC.	585.00
405050	FLAT CREEK SADDLE SHOP	9,975.00
405051	FREMONT FENCE LLC	3,725.00
405052	FRIENDS OF PATHWAYS	14,883.54
405053	GALLS, LLC	10,795.09
405054	GRAVITY GRAPHICS	4,319.71
405055	HAMMEL, GREEN & ABRAHAMSON INC.	2,193.38
405056	HIGH COUNTRY LINEN SUPPLY LLC	1,318.96
405057	MARK E ELLIS	1,060.00
405058	HUNT CONSTRUCTION, INC.	12,958.00
405059	IDAHO TRAFFIC SAFETY, INC.	815.00
405060	INTEGRATED SOLUTIONS CONS. CORP	10,459.64
405061	JENKINS GLASS	6,386.00
405062	JENNIFER SIMMERS	52.50
405063	JIM & GREG "THE LOCKSMITHS"	202.50
405064	JORGENSEN ASSOCIATES PC	122,849.42
405065	KARCHER MUNICIPAL NA CORPORATION	5,248.83
405066	KELLY JO HATCH	338.47
405067	KELLY MACKENZIE	959.77
405068	KLEAN KANTEEN, INC	6,513.97
405069	KMTN THE MOUNTAIN	1,000.00
405070	LA FAMILIA COUNSELING SERVICES	5,052.00

405071	LENOVO INC.	4,342.80
405072	LEADERSHIP AT PLAY	3,059.25
405073	LONG BUILDING TECHNOLOGIES, INC.	9,536.60
405074	LOWER VALLEY ENERGY	115.98
405075	MARQUIS AWARDS	2,536.93
405076	MARY FAULKNER	26.25
405077	MAURENE GUSTAFSON	30.48
405078	MEDELA, INC	2,593.91
405079	MICHAEL G. MAURER	1,955.84
405080	MINA JIMENEZ	30.00
405081	MIKE'S WELDING INC.	223.95
405082	MOUNTAIN ALARM/WATCHGUARD	1,306.00
405083	OPERATION PARENT	19,980.00
405084	QUILL	140.70
405085	CENTURYLINK QCC	2,824.11
405086	RAILCO LLC	3,500.00
405087	RACHAEL WHEELER	12.67
405088	IMAGING CONCEPTS DBA	459.18
405089	ROTARY CLUB	325.00
405090	RON'S TOWING LLC	676.35
405091	SHELLEY FAIRBANKS	52.50
405092	SMITHS CUSTOMER CHARGES	384.94
405093	SOUTH PARK DITCH CO.	117.50
405094	STAPLES CREDIT PLAN	945.69
405095	STREETFOOD @ THE STAGECOACH	5,220.00
405096	ELIOR INC.	7,573.63
405097	TETON COUNTY CLERK	12.00
405098	TETON COUNTY ENVIRONMENTAL HEALTH	100.00
405099	TETON COUNTY SOLID WASTE/ RECYCLING	860.20
405100	TETON COUNTY TREASURER	59,193.88
405101	TETON MOTORS	35,620.00
405102	TETON MOTORS	35,020.00
405103	TETON PATHOLOGY PC	2,100.00
405104	TRC INC.	3,065.64
405105	TETON MEDIA WORKS, INC.	5,317.60
405106	THE DOOR MAN	600.25
405107	THOMSON REUTERS-WEST	2,660.86
405108	TOWN OF JACKSON	49.64
405109	TOWN OF JACKSON	2,195.95
405110	TOWN OF JACKSON	11,241.75
405111	TOWN OF JACKSON	1,757.28
405112	TRIHYDRO	38,831.38
405113	TYR SPORT INC	510.75
405114	VAUGHN DISTRIBUTING	1,865.76
405115	RUI, INC. dba VILLAGE GARDENER	3,610.50
405116	VISA	1,819.16
405117	WESTWOOD CURTIS CONSTRUCTION INC	5,914.52
405118	WEST BANK SANITATION	20,438.70
405119	WESTERN STATES EQUIPMENT	2,179.80
405120	WILLIAM A MORROW	1,731.85
405121	WYOMING DOT	5.00
405122	XEROX FINANCIAL SERVICES	448.11
405123	Y2 CONSULTANTS LLC	33,923.19
405124	YELLOW IRON EXCAVATING, LLC	1,327.50