

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **April 24, 2023** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 8:32 a.m.

Commission present: Luther Propst, Chair, Natalia Macker, Vice-Chair, Greg Epstein, and Wes Gardner were present. Commissioner Newcomb joined the meeting at 8:36 a.m.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to adopt the agenda as presented.

An amended motion was made by Commissioner Epstein and seconded by Commissioner Macker to add two items to the agenda:

7. Consideration of Mercill Avenue Employee Lease – Unit 215
Approval of a lease agreement for Teton County Employee Housing located at 105 Mercill Avenue Unit #215.
8. Consideration of Mercill Avenue Employee Lease – Unit 314
Approval of a lease agreement for Teton County Employee Housing located at 105 Mercill Avenue Unit #314.

Chair Propst called for a vote. The vote showed all in favor and the motion carried 4-0.

PUBLIC COMMENT

There was no public comment.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the April 24, 2023 county voucher run in the amount of \$667,797.84, and a property purchase in the amount of \$1,176,140.00. Chair Propst called for a vote. The vote showed all in favor and the motion carried 4-0.

2. Consent Agenda for Administrative Items

- a. 24-Hour Liquor Permits

- i. Jackson Hole Food & Wine / Westside Wine & Spirits – SAVOR

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the 24-hour catering permit submitted by Jackson Hole Food & Wine / Westside Wine & Spirits for SAVOR to take place at the Mead Ranch, 1200 N. Spring Gulch Road, Jackson, WY on June 24, 2023 with the permit being valid for a 24-hour period. Chair Propst called for a vote. The vote showed all in favor and the motion carried 4-0.

Commissioner Newcomb joined the meeting at 8:36 a.m.

- b. SLIB Drawdowns

- c. Tax Corrections

- d. Human Service/Community Development Contracts for Service

3. Consideration of Proposed Outgoing Commissioner Correspondence

- i. Letter to Wyoming Department of Health Regarding Nursing Structure

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the letter as presented. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

4. Consideration of Easement for Wilson to Stilson Pathway/Keith B. Ohnmeis – **CONTINUED FROM APRIL 18, 2023**

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the Wildlife Fence Construction and Access & Pathway Construction and Access Easement and Agreement from Keith Ohnmeis for construction of the Wilson to Stilson Pathway.

Heather Overholser, Director of Public Works, commented on the item.

Commissioner Macker withdrew her motion and Commissioner Epstein, the second, acquiesced.

This item was withdrawn from the agenda and will be considered later.

5. Consideration of Approval a Resolution to Authorize Commissioners to Sign Closing Documents for the Purchase of 105 Mercill Avenue, Unit 215

Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of approval a resolution authorizing Commissioners to sign closing documents.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the resolution to allow Commissioners to approve the Resolution giving authority for any of the 5 county commissioners to sign closing documents regarding the purchase of 105 Mercill Ave., Unit 215, Jackson, WY. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

6. Consideration of Approval a Resolution to Authorize Commissioners to Sign Closing Documents for the Purchase of 105 Mercill Avenue, Unit 314

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the resolution to allow Commissioners to approve the Resolution giving authority for any of the 5 county commissioners to sign closing documents regarding the purchase of 105 Mercill Ave., Unit 314, Jackson, WY. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

7. Consideration of Mercill Avenue Employee Lease – Unit 215

Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of approval a lease agreement for Teton County Employee Housing located at 105 Mercill Avenue Unit #215.

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the Lease Agreement for 105 Mercill Avenue Unit #215 with Ginifer Woodland. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

8. Consideration of Mercill Avenue Employee Lease – Unit 314

Keith Gingery, Chief Deputy County Attorney, presented to the Board for consideration of approval of a lease agreement for Teton County Employee Housing located at 105 Mercill Avenue Unit #314.

There was no public comment.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to approve the Lease Agreement for 105 Mercill Avenue Unit #314 with Alexander Cook. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

DISCUSSION ITEMS

1. Known Matters for Discussion – none.
2. Other Matters for Discussion

MATTERS FROM COMMISSIONERS

1. Calendar Review – The Board reviewed their weekly calendar.
2. BCC Administrator - Alyssa Watkins

The meeting recessed at 8:47 a.m. for a Joint Information Meeting and reconvened at 11:25 a.m.

EXECUTIVE SESSION - REAL ESTATE

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to enter executive session pursuant to Wyoming Statute §16-4-405(a)(vii) To consider the selection of a site or the purchase of real estate when the publicity regarding the consideration would cause a likelihood of an increase in price. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

The meeting entered executive session at 11:05 a.m.

Commission present: Luther Propst, Natalia Macker, Greg Epstein, Wes Gardner, and Mark Newcomb.

Others: Jerilyn Arriola, McPeak Realty, Sarah Mann, Director of General Services, Maureen Murphy, Clerk, and Chalice Weichman, Deputy County Clerk were present. Keith Gingery, Deputy County Attorney, joined the executive session at 11:28 a.m.

The meeting recessed at 11:34 a.m. and reconvened in executive session at 1:31 p.m. with all above participants present with the addition of April Norton, Director of Housing.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to exit executive session. Chair Propst called for a vote. The vote showed all in favor and the motion carried 5-0.

The meeting exited executive session at: 1:46 p.m.

A motion was made by Commissioner Macker and seconded by Commissioner Newcomb to direct staff to proceed as discussed in the morning executive session. Chair Propst called for a vote. The vote showed all in favor and the motion carried.

The meeting recessed at 1:48 p.m. and reconvened at 1:53 p.m.

Commissioner Newcomb left the meeting at 1:53 p.m.

The following Department Heads and Staff presented budget requests for fiscal year 2024:

- General Services – Sarah Mann, Director of General Services
- Fair Board – Zach Vosika, Fair Board Chair and Marybeth Hansen, Fair Board Vice-Chair
- Fair – Rachel Grimes, Fair and Fairgrounds Manager
- Information Technology – Keith Murley, IT Director
- Facilities – Paul Cote, Facilities Manager

SPECIAL EVENTS PERMITS – Applications Pending (*for informational purposes, no action taken*)

- **Jackson Hole Half Marathon and 5K** – June 10th, 2023; From Teton Village to Phil Baux Park; Running Race; Number of Attendees – 400
- **Elkhorn 100 Endurance Race** – July 28th – 29th, 2023; Starts in Afton, and ends in Jackson at Phil Baux Park; Endurance Race; Number of attendees – 110
- **Grand Teton Marathon & 5K** – June 2nd – 3rd, 2023; From Stilson Lot to Snake River bridge to Spring Gulch Rd. and finishing at JH Golf & Tennis; Event expo and half marathon; Number of attendees – 3800
- **In a Landscape** – July 31st, 2023; The Woodbury Preserve (1250 E Cache Creek Dr.); Classical music concert in the wild; Number of attendees – 400
- **Astoria May Hooray** – May 5th, 2023; Riverside Lawn at Astoria Park; family friendly event to welcome spring; number of attendees – 150
- **Paws Pet Gala** – June 30th, 2023; 2000 South Park Ranch Road, Jackson, WY 83001; Pet event with live music, dinner and auction; number of attendees – 282

ADJOURN

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to adjourn. Chair Propst called for a vote. The vote showed all in favor and the motion carried 4-0. The meeting adjourned at 3:04 p.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

Luther Propst, Chair

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
04-24-2023 WARRANTS**

Warrant Number	Name	Amount
411101	ACE HARDWARE	250.79
411102	AIR CHEK INC.	710.00
411103	AIRGAS USA LLC	88.33
411104	ALBERTSONS/SAFEWAY	167.49
411105	ALPHAGRAPHICS	254.50
411106	AMAZON CAPITAL SERVICES, INC.	770.49
411107	ANDA INC	606.33
411108	APCO INTERNATIONAL,INC.	1,087.00
411109	ARLEEN WERMUTH	52.50
411110	ASPEN AUTOMOTIVE/NAPA	1,587.80
411111	ASD HEALTHCARE	1,614.00
411112	ASPEN PINES WATER & SEWER DISTRICT	105.73
411113	AT&T MOBILITY	3,642.07
411114	AVANT DELIVERY CO	100.00
411115	BEVERLY SHORE	29.65
411116	BOB BARKER COMPANY, INC.	161.90
411117	BOUND TREE MEDICAL, LCC	1,219.82
411118	BRIGHTLY SOFTWARE INC	3,666.67
411119	BUCHKO STRUCTURAL ENGINEERING LLC	812.50
411120	CARDINAL HEALTH 110, INC.	673.85
411121	CENTURYLINK	137.30
411122	CENTURYLINK	339.41

411123	CENTRAL SQUARE TECH	2,945.25
411124	CLARKS' BROADWAY AUTO PARTS, LLC	15.95
411125	CONVERGEONE INC.	709.00
411126	DANI BOETTCHER	100.87
411127	DAVID MEAGHER	157.29
411128	DBR, INC.	1,685.60
411129	DEX IMAGING	148.39
411130	DIGITAL APPLESAUCE, INC.	388.00
411131	DIGITAL INSURANCE LLC	24,132.50
411132	ENTENMANN-ROVIN CO.	1,258.50
411133	E-ONE INC	37.61
411134	E.R. OFFICE EXPRESS INC.	1,630.15
411135	ERIC SNOW	74.58
411136	FC EXCAVATION LLC	4,065.07
411137	HARRIS MOUNTAIN WEST-IDAHO	1,892.93
411138	HELICOPTER EXPRESS, INC.	96,841.00
411139	HIGH COUNTRY LINEN SUPPLY LLC	333.55
411140	HUNT CONSTRUCTION, INC.	20,125.00
411141	INTERSTATE BILLING SERVICE INC.	398.62
411142	JACKSON CURBSIDE, INC	2,126.00
411143	JENNIFER REDFIELD	52.50
411144	JH20 WATER CONDITIONING & FILTRATIO	121.00
411145	JH AIRPORT BOARD	129.00
411146	JH CHAMBERS OF COMMERCE	1,727.00
411147	JACKSON HOLE PUBLIC ART	10,000.00
411148	JIM'S TROPHY ROOM	109.40
411149	JORGENSEN ASSOCIATES PC	147,171.55
411150	KENNON C.TUBBS, MD LLC	19,085.00
411151	KRISTIN WILLIAMSON	1,631.68
411152	LABORATORY CORPORATION	692.97
411153	LENOVO INC.	1,875.00
411154	LOWER VALLEY ENERGY	20,673.64
411155	MARY FAULKNER	26.25
411156	MERCK SHARP & DOHME LLC	881.09
411157	MED TECH SWEDEN, INC	220.00
411158	MOUNTAIN ALARM/WATCHGUARD	237.90
411159	MOTOROLA SOLUTIONS INC.	5,277.76
411160	MOVIEWORKS LLC	1,110.00
411161	NATIONAL CHILDREN'S ADVOCACY CENTER	2,798.00
411162	PETE WILSON	765.04
411163	PLAINSMAN PRINTING & SUPPLY	641.47
411164	PORTERS OFFICE PRODUCTS	17.74
411165	HAL JOHNSON JR-PROFESSIONAL EXPRESS	232.00
411166	PRUDENTIAL GROUP INSURANCE	753.12
411167	PRUDENTIAL GROUP INSURANCE	441.40
411168	PRUDENTIAL GROUP INSURANCE	42.94
411169	PRIORITY HEALTHCARE DIST	3,284.57
411170	QUICK MED CLAIMS LLC	716.61
411171	QUADIENT LEASING USA INC	228.99
411172	CENTURYLINK QCC	1,581.72
411173	RIDGELINE EXCAVATION INC.	2,494.12
411174	RICHARD STOUT	4,501.40
411175	RAFTER J IMPROVEMENT & SERVICE DIST	146.43
411176	ROCKY MOUNTAIN YETI	1,086.95
411177	RON'S TOWING LLC	250.00
411178	ROBB M. SGROI	42.53
411179	SEAWESTERN	1,023.45
411180	SHELLEY FAIRBANKS	52.50
411181	SHERVIN'S INDEP. OIL	20.00
411182	SALT LAKE WHOLESALE SPORTS	2,608.32
411183	SRSC LOTS LLC	8,000.00
411184	STAPLES	981.53
411185	STOTZ EQUIPMENT	497.86
411186	ST JOHN'S MEDICAL CENTER	8,000.00
411187	STRYKER SALES CORPORATION	1,775.28
411188	ELIOR INC.	7,744.11
411189	TETON COUNTY TREASURER	88,248.69
411190	TETON COUNTY TREASURER	44,500.00

411191	TETON COUNTY TREASURER	7,125.00
411192	TETON MEDIA WORKS, INC.	4,919.56
411193	THERMO FISHER SCIENTIFIC LLC	2,081.68
411194	THYSSEN-KRUPP ELEVATOR CORP.	6,817.29
411195	THE MASTER'S TOUCH LLC	600.17
411196	THOMSON REUTERS-WEST	1,521.83
411197	TOWN OF JACKSON	3,838.08
411198	TOWN OF JACKSON	21,366.13
411199	TOWN OF JACKSON	2,820.00
411200	TOWN OF JACKSON	1,039.09
411201	TRANSMERICA EMPLOYEE BENEFITS	1,542.64
411202	TRIHYDRO	1,614.00
411203	UNIVERSITY OF WY EXTENSION	29,248.08
411204	VISA	6,373.46
411205	WESTERN DETENTION	236.06
411206	WEST BANK SANITATION	754.92
411207	WESTERN STATES EQUIPMENT	3,270.14
411208	WILSON SEWER DISTRICT	230.00
411209	WILLIAM R. SMITH M.D.	250.00
411210	WY CONFERENCE OF BUILDING OFFICIALS	175.00
411211	WYOMING SECRETARY OF STATE	60.00
411212	XEROX CORPORATION	272.21