



**Teton County/Jackson Parks and Recreation Department**  
**Advisory Board Minutes**  
**Thursday, April 14, 2022**  
**5:00 PM – BCC Chambers**

*NOTE: Attachments are embedded; click underlined items.*

Board Present: Ellie Stratton-Brook, Frank Lane, Christopher Peltz, Jim Clouse, Robin Folweiler; by phone Matthew Chorney and Janna Rankin

Staff Present: Steve Ashworth, Andy Erskine, Rachael Zimmerman, Rachel Rudd, and Christina Ramos

**1. Call to Order**

- a. Additions/Deletions to the agenda - none

**2. Approval of the March 10, 2022 meeting [minutes](#)** – Jim motioned to approve the march 10<sup>th</sup> minutes, Chris seconded. All in favor.

**3. New Staff Introductions-** None

**4. Public Correspondence Received** – RE: [Alta Park](#) – no discussion

**5. Upcoming Volunteer and Participation Opportunities– Rachael Zimmerman** – none at this time

**6. Citizen Input to the Board for items not on the agenda** - none

**7. Action Item**

**8. Information/Discussion Items**

- a. Recreation Center Renovation/Expansion Project Update, Steve Ashworth (10 minutes)
- b. Programming and Services Strategic Planning and Vision, Steve Ashworth (50 minutes)  
We would like volunteers from the board to join the sub-committee to help re-define programming and services. What are the needs, determine priorities and how to realign services? Steve and Rachael will map out sessions; information download, the analysis stage, the public outreach stage, interviewing partners (as examples). We will provide a concept of the workshops for the board meeting next month.

**9. Staff & Director's Report**

- a. Parks Division, Andy Erskine (2 minutes) – For staffing we have 2 seasonal river monitors for the summer and 1 vacant maintenance position. Dept. is currently transitioning from Winter to Summer.
- b. Recreation Center Division - none
- c. Programming Division, Rachael Zimmerman (2 minutes) Current vacant positions remain unfilled due to housing. Kids Club is our main focus. In the process of hiring for Camp Jackson. Did hire an intern to be the site supervisor for Camp Jackson. Had to scale back on programs due to lack of staffing.
- d. FY22 Capital Projects, Rachel Rudd (2 minutes) [updates](#) – Rachel asked if there were any questions to her updates.

**10. Comments/Matters from the Board**

- a. Items from the Board
- b. Board Goals
- c. Community Communication

Ellie motioned to adjourn; Jim seconded. All in favor. Meeting adjourned at 6:31 pm.