

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular meeting on **April 11, 2022** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:02 a.m.

Commission present: Luther Propst, Vice-Chairman, Mark Barron, Mark Newcomb and Greg Epstein were present. Natalia Macker, Chairwoman, was absent.

ADOPT AGENDA

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to adopt the agenda as presented. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

PUBLIC COMMENT

Public comment was made by Bud Chatham regarding rafting business operating requirements for the Snake River.

ACTION ITEMS

1. Consideration of Payment of County Vouchers

A motion was made by Commissioner Barron and seconded by Commissioner Epstein to approve the April 11, 2022 county voucher run in the amount of \$1,774,427.94. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

2. Consideration of Administrative Items

- a. 24-Hour Liquor Permits
- b. SLIB Drawdowns
- c. Tax Corrections
 - i. Cancellation of Personal Property Tax – Past Due 10 Years

Melissa Shinkle, Assessor, presented to the Board for consideration of approval the cancellation of uncollected personal property taxes.

A motion was made by Commissioner Newcomb and seconded by Commissioner Epstein to approve the cancellation of past due personal property taxes in the amount of \$6,694.47 pursuant to Wyoming State Statute §39-13-110(a). Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

- d. Human Service/Community Development Contracts for Service
- e. Special Events Permits – Applications Pending (*for informational purposes, no action taken*)
 - i. **Munger View Food Trucks** – Each Thursday 6/16/22 – 9/8/22 Community Gathering at Munger Mtn View Park; Number of attendees 50
 - ii. **JH Half Marathon** – July 2nd Running Event on Pathway from Teton Village to Colter Elementary; Number of Attendees 400
 - iii. **Grand Teton Half Marathon** – June 3rd & 4th Running Event on Pathway from Stilson to Golf and Tennis; Number of Attendees 1500
 - iv. **Elk Horn Endurance Run** – July 29 & 30th Running Event from Afton to Jackson; Number of Attendees 150
 - v. **Owen Bircher Food Trucks** – Wednesdays, June 15 – Sept 7; Community gathering at Owen Bircher Park; Number of attendees 50
 - vi. **SRF Friends Float** – August 3rd River float and catered BBQ at Parcel 23; Number of attendees 80
 - vii. **Savor** – June 25th Picnic on Mead ranch; Number of attendees 350

3. Consideration of Proposed Outgoing Commissioner Correspondence

- i. Consideration of a Letter to WY Department of Health for the Hire of a Public Health Nurse

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve the letter as presented. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

4. Consideration of Selection of 2022-2023 Scholarship Recipients

Each Spring, the County is provided with a packet of applications for two Commissioner scholarships: the State-Funded and Continuing Education scholarships.

The Teton County Continuing Education Award is given to 3 students graduating from a Teton County, WY high school having a GPA of 2.5 or better. This scholarship may be used at the University of Wyoming, any accredited community college or accredited technical institute located in Wyoming. This is a County funded program. This award is payable at \$1,000 per semester and renewable for seven consecutive semesters (excluding summer) within six years to students who maintain a cumulative GPA of 2.5 or above. This award offers a maximum of \$8,000 towards the cost of attendance. The Teton County State Funded Scholarship is given to 3 students graduating from a Teton County, WY high school. This scholarship may be used at the University of Wyoming, any accredited community college or accredited technical institute located in Wyoming. This is a State funded program. This award is payable at \$500 per semester (\$1,000 for the academic year).

Numbers were assigned to the students to protect their names. Selected applicants for the State Funded Scholarship were “1, 5, and 4,” with alternates numbered “9, 10, and 11.” Selected applicants for Continuing education were numbers “2, 3, and 6,” with alternates “7, 8, and 11.” The renewal selection is lettered “a,” and the runner up for renewal is lettered “b.”

A motion was made by Commissioner Epstein and seconded by Commissioner Newcomb to approve and award the students and/or alternate students, as discussed, as the recipients for the 2022-2023 academic year scholarship, who have met the conditions and requirement for eligibility for the Teton County Continuing Education Award and for the Teton County State Funded Scholarship. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

DISCUSSION ITEMS

1. Known Matters for Discussion

A. Identify Consent Agenda

The agenda for July 20, 2022 was reviewed and items for the potential consent agenda were identified.

B. Virtual Meeting Participation and Presentation Guidelines

The Board discussed their practice for handling virtual public comment vs. in-person public comment.

C. Consideration of Response from Teton County, Idaho

The Board discussed the request from Teton County, Idaho to include them in Planning and Building applications for the Alta area.

2. Other Matters for Discussion

A. April 12, 2022 Meeting Scheduling: The Board discussed setting a “time-certain” for the second planning item on the agenda for the April 12, 2022 Board of County Commissioners meeting. The Board decided not to assign a certain time to the item from Planning and Development.

B. Federal Funding via Transportation Alternatives Program: the Board discussed a funding opportunity and the Board’s overall capacity to manage grant/funding opportunities. Heather Overholser, Director of Public Works, answered questions from the Board on how Public Works is following such opportunities.

C. Snake River Management Plan: Steve Ashworth, Parks and Recreation Director, responded to the public comment from the beginning of this meeting regarding the Snake River management applications for business use and the qualifying factors to operate a business on the river. The Board requested that a checklist of documents required for by the business use application would be provided by Mr. Chatham in order to ensure compliance.

D. State Board of Land and Investments (SLIB) Meeting: The Board expressed the desire to show appreciation to the Office of State Lands and Investments Board for extending the opportunities for discussion on State Land parcels.

MATTERS FROM COMMISSIONERS

1. Calendar review - The Board reviewed their weekly calendar.

2. Liaison reports / Commission updates

A. Commissioner Epstein had no updates.

B. Commissioner Barron had no updates.

C. Commissioner Newcomb had no updates.

D. Commissioner Propst had no updates.

The meeting recessed at 10:31 a.m. and reconvened at 10:39 a.m.

WORKSHOPS

a. 10:00 a.m. Budget Workshop – OpenGov Overview

Maureen Murphy, County Clerk, provided a review of the new budgeting software that is being implemented this year, and instructed the Board on how to interact with the software during this budget season.

EXECUTIVE SESSION – Pursuant to WY Statute §16-4-405 (a) (ii) to consider personnel matters

A motion was made by Commissioner Barron and seconded by Commissioner Newcomb to enter executive session. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

The meeting entered executive session at 10:57 a.m.

Commission present: Luther Propst, Mark Barron, Mark Newcomb and Greg Epstein were present.

Others: Keith Gingery, Chief Deputy County Attorney, Alyssa Watkins, Board of County Commissioners Administrator, Maureen Murphy, Teton County Clerk, and Chalice Weichman, Deputy County Clerk were present.

A motion was made by Commissioner Epstein and seconded by Commissioner Barron to exit executive session. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried.

The meeting exited executive session at 11:03 a.m.

ADJOURN

A motion was made by Commissioner Newcomb and seconded by Commissioner Barron to adjourn. Vice-Chairman Propst called for a vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:04 a.m.

Respectfully submitted,
Chalice Weichman
Deputy County Administrative Clerk

TETON COUNTY BOARD OF COMMISSIONERS

ATTEST:

Maureen E. Murphy, County Clerk

**TETON COUNTY CLERK'S OFFICE
04-11-2022 WARRANTS**

Warrant Number	Name	Amount
403363	65TH NORTH GROUP, LLC	4,255.00
403364	ACE HARDWARE	60.96
403365	ADP LEMCO, INC.	3,695.00
403366	ALBERTSONS/SAFEWAY	127.29
403367	ALLEGIANCE BENEGIT PLAN MNGT INC.	80.75
403368	ALPHAGRAPHICS	139.75
403369	AMAZON CAPITAL SERVICES, INC.	5,505.65
403370	ARCHITECTURAL BUILDING SUPPLY	25.38
403371	ASPEN AUTOMOTIVE/NAPA	131.38
403372	ASHLEY CASSAT	152.13
403373	ASHLEY WHITTEN	52.50
403374	AUSTIN MEYER	500.00
403375	AXIS FORENSIC TOXICOLOGY INC.	1,410.00
403376	BIG R RANCH & HOME	123.40
403377	BILLY NUNN	52.50
403378	BOB BARKER COMPANY, INC.	716.02
403379	BOBBI CLAUSON	384.82
403380	BOUND TREE MEDICAL, LCC	3,387.07
403381	CARDINAL HEALTH 110, INC.	635.78
403382	CALEB RANEY	30.80
403383	CENTURYLINK	463.84
403384	CHARTER COMMUNICATIONS	237.14
403385	CHELSEY PETERS	52.50
403386	CHARINE PILAR GONZALES	500.00
403387	CLARKS' BROADWAY AUTO PARTS, LLC	185.62
403388	CLIMB WYOMING	7,654.89
403389	CONNEL BRADWELL	500.00
403390	COMMUNITY ENTRY SERVICES	5,000.00
403391	COPY WORKS LLC	305.00
403392	COMMUNITY SAFETY NETWORK	4,583.33
403393	DELTA DENTAL	28,768.80
403394	DEAN'S PEST CONTROL LLC	65.00
403395	DEPT. OF REVENUE	153.66
403396	DEPARTMENT OF WORKFORCE SERVICES	40,311.04
403397	ELISABETH M. W. TREFONAS	2,480.00
403398	EPI-USE AMERICA INC.	2,615.00
403399	ERIKSEN-MEIER CONSULTING LLC	3,600.00
403400	E.R. OFFICE EXPRESS INC.	2,028.19
403401	ENVIRONMENTAL SYSTEMS RESEARC	3,900.00
403402	EVANS CONSTRUCTION COMPANY	98.80
403403	GLOBALSTAR USA	89.50
403404	GRAINGER	77.88
403405	GRAINGER	1,178.80
403406	GREENWOOD MAPPING, INC.	3,645.00
403407	GREENWOOD MAPPING, INC	10,166.50
403408	HANDY PLUMBING	657.50
403409	HARMONY DESIGN , INC.	4,345.00

403410	HELICOPTER EXPRESS, INC.	121,270.00
403411	HAMMEL, GREEN & ABRAHAMSON INC.	41,809.96
403412	HIGH COUNTRY LINEN SUPPLY LLC	59.55
403413	HOT SHOT SUPPLY CO	461.66
403414	HRQ, INC	7,752.00
403415	HUNT CONSTRUCTION, INC.	20,107.50
403416	IAN JAMESON	1,108.00
403417	IDAHO TRAFFIC SAFETY, INC.	75.00
403418	JACKSON CURBSIDE, INC	195.00
403419	JACKSON LUMBER	1,344.30
403420	JACKSON PEDIATRICS,P.C.	2,532.50
403421	JACKSON WHOLE FAMILY HEALTH	380.00
403422	J. BROWER PSYCHOLOGICAL SERVICES	600.00
403423	JENNIFER SIMMERS	52.50
403424	JH20 WATER CONDITIONING & FILTRATIO	39.95
403425	JACKSON HOLE FORD	573.88
403426	JH SNOW REMOVAL LLC	520.00
403427	JORGENSEN ASSOCIATES PC	440.00
403428	JOHNSON, ROBERTS & ASSOCIATES	90.00
403429	JUSTUS & ELEANOR MEYER	6,972.00
403430	KATHRYN MILLSAP	388.44
403431	KEDRIC PUTNAM	52.50
403432	KEVIN ROONEY	64.00
403433	KENNON C.TUBBS, MD LLC	18,356.00
403434	KIMBERLY ANN MELLICK	1,380.00
403435	KRISTEN WATERS	51.94
403436	LAWSON PRODUCTS	26.25
403437	L.N. CURTIS & SONS	338.21
403438	MARY FAULKNER	26.25
403439	MARTA IWASECZKO	52.50
403440	MATT REDWINE	88.40
403441	MASTERCRAFT POOL & SPA	2,113.74
403442	MERIDIAN ENGINEERING P.C.	1,452.93
403443	MOUNTAIN ALARM/WATCHGUARD	2,375.00
403444	MEYRING & ASSOCIATES INC.	8,969.35
403445	MOSS PROPERTIES LLC	9,956.00
403446	MOUNTAIN FIRE PROTECTION LLC	143.75
403447	MOUNTAIN WEST ELECTRICAL SRVC LLC	14,436.00
403448	MUNICIPAL EMERGENCY SVCS	85.00
403449	NELSON ENGINEERING COMPANY	2,200.00
403450	OLD WILSON SCHOOLHOUSE CENTER	505.00
403451	ON SIGHT LAND SURVEYORS, INC.	300.00
403452	OPEN CREATIVE & CO	2,198.75
403453	PETTY CASH-SHERIFF'S OFFICE	302.90
403454	PERKINS&WILL, INC	77,208.80
403455	POOL & HOT TUB ALLIANCE	1,355.00
403456	HAL JOHNSON JR-PROFESSIONAL EXPRESS	545.00
403457	PREMIER CLEANING SERVICES LLC	8,500.00
403458	PRUDENTIAL GROUP INSURANCE	30.42
403459	PRUDENTIAL GROUP INSURANCE	391.48
403460	PRO-VISION SOLUTIONS, LLC	9,703.39
403461	QUADIENT FINANCE USA INC	6,804.98
403462	RACHEL RUDD	52.50
403463	RENDEZVOUS RIVER SPORTS	69.00
403464	ROCKY MOUNTAIN OILFIELD WAREHOUSE	2,390.22
403465	RON'S TOWING LLC	563.50
403466	R&S NORTHEAST	490.53
403467	RX BENEIFITS INC	21,792.12
403468	RYAN BURKE	360.00
403469	SANOFI PASTEUR INC.	419.14
403470	SILVER STAR COMMUNICATIONS	165.98
403471	SMITHS CUSTOMER CHARGES	707.25
403472	SONYA LEE	500.00
403473	STEWART WOOD	26.25
403474	STINKY PRINTS LLC	229.98
403475	SUBLETTE COUNTY WASTE MANAGEMENT	3,382.47
403476	ELIOR INC.	11,724.93
403477	TETON COUNTY 4-H COUNCIL	900.00

403478	TETON COUNTY IDAHO	7,295.00
403479	TETON COUNTY TREASURER	84,291.03
403480	TETON COUNTY TREASURER	66,410.19
403481	TETON COUNTY TREASURER	1,604.00
403482	TERRA FIRMA ORGANICS, INC.	20,498.54
403483	TETON MOTORS	1,207.94
403484	TETON MEDIA WORKS, INC.	10,634.72
403485	TETON TRASH REMOVAL INC.	150.00
403486	TETON YOUTH & FAMILY SERVICES	34,582.00
403487	THOMSON REUTERS-WEST	938.18
403488	THOS Y. PICKETT & COMPANY, INC.	11,860.00
403489	THERMOWORKS INC.	287.64
403490	TOWN OF JACKSON	14,863.56
403491	TOWN OF JACKSON	16.93
403492	TOWN OF JACKSON	8,985.72
403493	TOWN OF JACKSON	300.00
403494	TOWN OF JACKSON	7,308.42
403495	TOWN OF JACKSON	940.90
403496	TREES INC.	577.50
403497	TRANSMERICA EMPLOYEE BENEFITS	1,346.84
403498	TURF EQUIP. & IRRIGATION,INC	983.09
403499	TYR SPORT INC	2,480.92
403500	US SPECIALTY COATINGS	3,486.28
403501	UNIVERSITY OF WY EXTENSION	24,503.25
403502	VERA ICONICA ARCHITECTURE	15,536.00
403503	VERIZON WIRELESS	840.74
403504	VICTORY LAB PT & PERFORMANCE	710.00
403505	VICTORIA HILGERS	2,650.00
403506	VISA	16,557.62
403507	VOIANCE LANGUAGE SERVICES, LLC	91.14
403508	WALLL COATING SYSTEMS INC	58,800.00
403509	WARREN PENNICK	52.50
403510	STEPHEN WESTMORELAND	1,780.00
403511	WHITE GLOVE PROFESSIONAL CLEANING	8,565.02
403512	WILSON HARDWARE	240.00
403513	WILLIAM R. SMITH M.D.	250.00
403514	WYOMING WILDLIFE & NATURAL	650,000.00
403515	WYOMING DEPT OF HEALTH	258.75
403516	WYOMING FIRST AID & SAFETY SUPPLY	81.07
403517	WYOMING PLANNING ASSOCIATION	560.00
403518	WYOMING RETIREMENT SYSTEM	1,575.00
403519	XEROX FINANCIAL SERVICES	1,392.53
403520	XEROX CORPORATION	472.49
403521	YELLOW IRON EXCAVATING LLC	142,773.61