



**Teton County Fair Board
Regular Meeting Minutes
Fair Office – 305 W. Snow King Ave
Monday March 9th, 2020 @ 5:30PM
Please leave your cell phones at the front desk. **

Mission: The mission of the TCFB is to produce an exceptional fair and administer the year-round use of the fairgrounds while promoting the western heritage; uniting urban and rural communities in celebration.

Vision: The TCFB's vision is to actively engage in the pursuit and promotion of our rural and agricultural heritage, from neighborhood back yards to family farms and local businesses.

- I. Call to Order
Marybeth calls the meeting to order at 5:40 pm
- II. Roll Call/Pronouncement of a Quorum
PRESENT: Marybeth Hansen, Matt Hall, Peter Long, Hannah Bouline, Deb Lutz
LATE: Amy arrives at 5:43 pm
ABSENT: Steve Genzer, Tere Nelson, Gary Hardeman
ALSO PRESENT: Rachel Grimes, Hadley Stewart, Sarah Mann, Glenn Owings
- III. Adopt Agenda
Matt moves to adopt the agenda with the amendment of adding Action Item J – Royalty Committee Budget Request. Deb seconds the motion. No further discussion. All in favor.
- IV. Approval of February 10th & 18th Meeting Minutes
Hannah motions to approve the February 10th and 18th meeting minutes. Matt seconds. No further discussion. All in favor.
- V. Public Comment
No public comment

ACTION ITEMS

- VI. New Business
 - a. Lux Lounge Proposal, Round 2
Rachel gives an update of the new Lux Lounge proposal. The Board discusses the hours on the proposal and if they should have different hours on Sunday. Hannah motions to approve the Lux Lounge proposal. Peter seconds. No further discussion. All in favor.
 - b. Fair Cleaning Bid (s)
Rachel gives an overview of the cleaning bid submitted from TM Commercial Cleaning. The board discusses the 10% line item on the bid proposal and how the bid compared to previous years' bids – the 2020 bid is an increase of

\$105 from the 2019 bid. Rachel will find out from Margarito what the 10% fee is for. Hannah motions to recommend that the Board of County Commissioners accepts Margarito's Fair cleaning bid. Deb seconds. No further discussion. All in favor.

c. Fair Construction Bid (s)

Rachel gives an overview of the bids received from Todd Taylor and 3B Construction. Todd Taylor's bid was \$59,495 and 3B Construction's bid was \$64,000. Deb motions that the board recommend to the Board of County Commissioners that they accept the bid put in by Todd Taylor. Matt seconds. No further discussion. All in favor.

d. Fair Electrical Bid (s)

Rachel gives an overview of the electrical bid received by TLC Electric for \$15,500. Hannah motions to recommend that the Board of County Commissioners approve the TLC Electric Fair electrical bid. Amy seconds. No further discussion. All in favor.

e. Fair Parking Bid (s)

Rachel gives an overview of the parking bid submitted by Citizens Mounted Unit. The Board discusses having someone from CMU in the parking lot to designate where horse trailers should go during horse events. Amy makes a motion to revisit the motion later in the meeting pending an email from Judy Nalley. No second; the motion dies. The Board discusses what CMU is providing for the amount in the bid submitted. Amy motions to hold off on approving the parking bid until the Board receives more information with the exact scope of work and some questions answered. Deb seconds. The Board discusses what it means if CMU ups their price with the requested person in the parking lot during horse events. Rachel calls Judy Nalley on the phone. The Board asks Judy if CMU can provide someone on foot in parking lot to help with trailer parking. The Board does not want a horse mounted patrol for an addition \$800. It will be an additional \$400 to have someone on foot managing parking and It will be an additional \$100 to have CMU tape off trailer parking. Amy withdraws her motion. Deb motions to recommend to the Board of County Commissioners to approve the \$10,500 bid from Citizens Mounted Unit along with another \$400 for foot parking management and \$100 for taping off trailer parking. Matt seconds. No further discussion. Marybeth, Matt, Peter, Deb, Hannah in favor. Amy opposed. The motion passes.

f. Fair Security Bid (s)

Rachel gives an overview of the security bid submitted by JH Security and explains the breakdown of the price. Amy motions to recommend to the Board of County Commissioners to go with JH Security's bid for Fair security. Deb

seconds. No further discussion. All in favor.

g. Fair Trash Removal Bid (s)

Rachel gives an overview of the Trash Removal bid received from West Bank Sanitation. Amy motions to recommend West Bank Sanitation to the Board of County Commissioners for sanitation needs during Fair. Matt seconds. No further discussion. All in favor.

h. Big Top Schedule of Events, associated expenditures

All Big Top expenditures were discussed and approved at the budget workshop.

i. 2020 Night Event Ticket Pricing

Rachel gives an overview of last year's revamped ticket prices. In order to have an accurate count of the number of bodies in the arena, the Board will need to have a \$0 ticket for kids 5 and under. The Board discusses ticket price changes they want to make for the 2020 Fair. Hannah motions to approve 2020 night event ticket prices with the amendment of youth Figure 8 Races tickets being upped to \$30 and no lap kids. Deb seconds. No further discussion. All in favor.

j. Royalty budget request.

Matt explains that the Royalty Program will be spending \$1,600 on Royalty clinics at the beginning of April. The Board discusses the proposed budget. Deb motions to approve the budget so that the committee can move forward with scheduling a clinic. Amy seconds. The Board discusses possibly changing the proposed dates. All in favor.

VII. Old Business

a. Fair Sponsors, ticket giveaway review

Rachel gives an overview of previously approved sponsor ticket packages. The Board discusses how many tickets they want to give to night event sponsors moving forward. Deb suggests we give night event sponsors tickets to the value of 10% of the value of their sponsorship. The Board discusses different options for how many tickets to give out to sponsors. Ninja sponsor would receive 35 tickets (10% of \$3,500 sponsorship), Pig Wrestling would receive 27 tickets (if sponsor is acquired at \$4,000), Fair Rodeo sponsor will receive 10 tickets, Figure 8 Races sponsor will receive 10 tickets. Hannah motions to approve the Fair sponsor ticket packages with the amendment to the night events to reflect 10% the sponsorship amount worth in tickets to their sponsored event. Matt seconds. No further discussion. All in favor.

DISCUSSION ITEMS

VIII. FY20 Fair Budget & Fund Balance Updates

Rachel gives the Board an update on what is left in the fund balance for the fiscal year. There is roughly \$11,000 left in the fund balance with most of it allocated for the Royalty program and Fair Book design. Matt asks about the status of scholarship applications. Gary, Matt, and Amy will be on the scholarship committee. The fund balance has also been updated with Fair contracts and Fair acts information. There is currently a surplus of \$24,000.

IX. Committee Update Reports

a. Big Top Tent

The Committee has contacted potential Big Top Tent acts and will be finalizing timeslots in the coming weeks. The 4-H Dance party will work best on Friday night. The Wyoming Stargazers will work best at 2:00 pm or later. The malt beverage permit should have hours running until midnight and then the Board can decide on specific hours later. Bland Hoke is working and art instillation for the Big Top Tent.

b. Concert

The Kickoff Concert coheadlining acts have been confirmed and March 17 will be the announcement date to the public.

c. Exhibit Hall

The pallet wall is currently being constructed; a tentative department layout has been made. Hadley spoke with a local artist that is interested in bringing his interactive metal sculpture to the Exhibit Hall. Persephone will be donating pastries for Exhibit Hall volunteers' breakfast on Tuesday and Wednesday of Fair.

d. Horse Show

The Horse Show portion is all ready to go for Fair Book and ribbon and buckle orders will be placed soon.

e. Rodeo

The Fair Rodeo scope of work is being updated so it can be sent out in the next few weeks. The scope will need to be updated with new barrel racing divisions and it will need to be made clear that the stock contractor will have to be an IMPRA certified contractor.

f. Royalty

X. Matters & Announcements from Board & Staff

a. Fair & Fairgrounds Manager Report & Updates

PBR and World Series of Team Roping will not be coming back to the Fairgrounds this summer, which is roughly a \$20,000+ loss in revenue. Amy mentions potentially bringing PBR for Fair next year. JH Rodeo will be having a rodeo on the last weekend of June since World Series won't be coming back.

b. Marybeth

No updates.

c. Gary

Absent.

d. Peter

No updates.

e. Amy

No updates.

f. Steve

Absent.

g. Deb

No updates.

h. Tere

Absent.

i. Hannah

No updates.

j. Matt

No updates.

XI. Other

a. Hadley to Cody for Showworks Training March 27/28

XII. Adjourn

Matt motions to adjourn at 7:35 pm. Amy seconds. No further discussion. All in favor.